

Nancy McFarlane, Mayor
Kay C. Crowder, Mayor Pro Tem
Mary-Ann Baldwin
Corey D. Branch
David N. Cox
Bonner Gaylord
Russ Stephenson
Dickie Thompson

MONDAY, JUNE 6, 2016
4:00 P.M. BUDGET WORK SESSION
CITY COUNCIL CHAMBER

A. MEETING CALLED TO ORDER BY THE MAYOR

B. AGENDA

The work session agenda includes time for City Council to discuss specific budget and policy decisions identified by Council Members. No final decisions need to be reached today.

Moving forward in this budget process, should City Council desire to change the Proposed Budget, Council will need to direct staff on what amounts to appropriate for specific programs and what funding source to use. In some cases, a formal vote may be necessary. Staff will identify the action items needing a Council vote.

1. Early Voting
2. Targeted Infrastructure
3. Utility Bill Assistance
4. Youth Fare Transit Proposal
5. Other Outside Agency Funding – Advance Community Health
6. Other Outside Agency Funding – Triangle Family Services
7. Falls of Neuse Area Plan
8. Percent for Art Funding
9. Falls Whitewater Park

C. OTHER ITEMS IDENTIFIED BY CITY COUNCIL FOR DISCUSSION

D. NEXT STEPS

Tuesday June 7, 7pm, Public Hearing on Proposed Budget

Monday June 13, 4pm, Budget Work Session

INTEROFFICE MEMORANDUM

June 3, 2016

MEMO TO: Ruffin Hall, City Manager
FROM: Bo Gattis, Budget Analyst
SUBJECT: Budget Note 1 – Early Voting

Background

At the October 20, 2015 Council meeting, Council Member Gaylord requested a budget note to provide information on the cost of early voting for municipal elections. The Wake County Board of Elections is responsible for conducting all elections held in Wake County, including local elections. Generally, City Council approves voting dates, times and locations in December or January preceding an election year. The Wake County Board of Elections office located at 337 South Salisbury Street is always provided as an early voting site, while additional early voting locations are funded at the discretion of municipalities. Historically the City of Raleigh has not chosen to fund additional early voting sites for municipal elections.

Early Voting Information from 2015 Municipal Elections

The cost associated with adding additional early voting locations depend on several factors: number of days offered, hours offered, staffing and location. Attached are a fact sheet, early voting schedules and estimates for the 2015 municipal elections in the Town of Cary and Town of Garner, which both offer one early voting site. This information was provided by the Wake County Board of Elections. Below is a summary of estimated early voting costs for both municipalities from the 2015 elections:

Town of Cary

Site: Herbert C. Young Community Center
3 days (8 hours/day)
1 day (3 hours/day)

Total estimated cost: \$7,041

Town of Garner

Site: Avery Street Recreation Center Annex
5 days (4 hours/day)
1 day (3 hours/day)

Total estimated cost: \$6,959

The attached fact sheet (*2015 Early Voting Municipal Election Estimated Costs*) provides greater detail for the estimated fixed and variable costs associated with staffing and materials for early voting sites. This does not include any facility costs, which would be incurred if a non-city owned facility was utilized as an early voting location. Also included are guidelines outlining the statutory restrictions for early voting and facility requirements for early voting locations.

Election Results from 2015 Municipal Elections

The table below summarizes early voting for 2015 municipal mayoral races. In each case, voters were able to cast ballots at the Wake County Board of Elections office during the early voting period. Cary and Garner citizens were also able to cast ballots at the sites described above.

	Total Ballots	Early Voting Ballots	% of Total Ballots Cast Early
Cary	5,270	501	9.5%
Raleigh	36,172	2,445	6.8%
Garner	717	51	7.1%

Should Council wish to provide additional early voting sites, we estimate \$9,000 will cover one site for up to five days with limited hours. This estimate assumes the use of a city-owned facility.

If either City Council or you have additional questions regarding early voting or need additional information, please let us know.

2015 Early Voting Municipal Election Estimated Costs

Fixed Costs

Description	Estimated Cost
Site Staff Wages For one-day training class Cost includes staffing agency fees	\$ 986.18
Voting Site and Support Costs Includes equipment transport, supplies, and telephone line charges	\$ 944.00
Printed Materials Includes voting site forms and training materials	\$ 200.00
Total Fixed Costs	\$ 2,130.18

Hourly Costs

Site Staff Wages Cost includes staffing agency fees	\$ 115.74
Total Hourly Costs	\$ 115.74

Statutory Requirements and Guidelines for Early Voting Dates and Times

- Early voting may begin no earlier than the second Thursday before the date of the election.
- Early voting may end no later than the last Saturday before the date of the election.
- Early voting may end no later than 1:00 p.m. on the last Saturday.
- Each municipality may determine its own dates and times of voting.
- Board of Elections staff can provide historical statistics on turnout for various dates and times of voting.
- The facility/room used for early voting must be available for 2-3 days before and after the voting dates in order to provide time for setup, network testing, and breakdown.
- The facility/room used for early voting must be reserved 24 hours a day throughout the reservation period. The layout is very complex and cannot be set up and taken down daily.

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Potential Early Voting Dates
 Election Day

INTEROFFICE MEMORANDUM

June 3, 2016

MEMO TO: Ruffin Hall, City Manager

FROM: James Sauls, Economic Development Manager
Ben Canada, Interim Budget and Management Services Director

SUBJECT: Budget Note 2 –Targeted Infrastructure

Background

During last year's FY2016 budget process, City Council considered funding a new targeted infrastructure program to boost development efforts. City Council chose not to fund the program in FY2016, but requested that staff further explore policies and alternatives to consider.

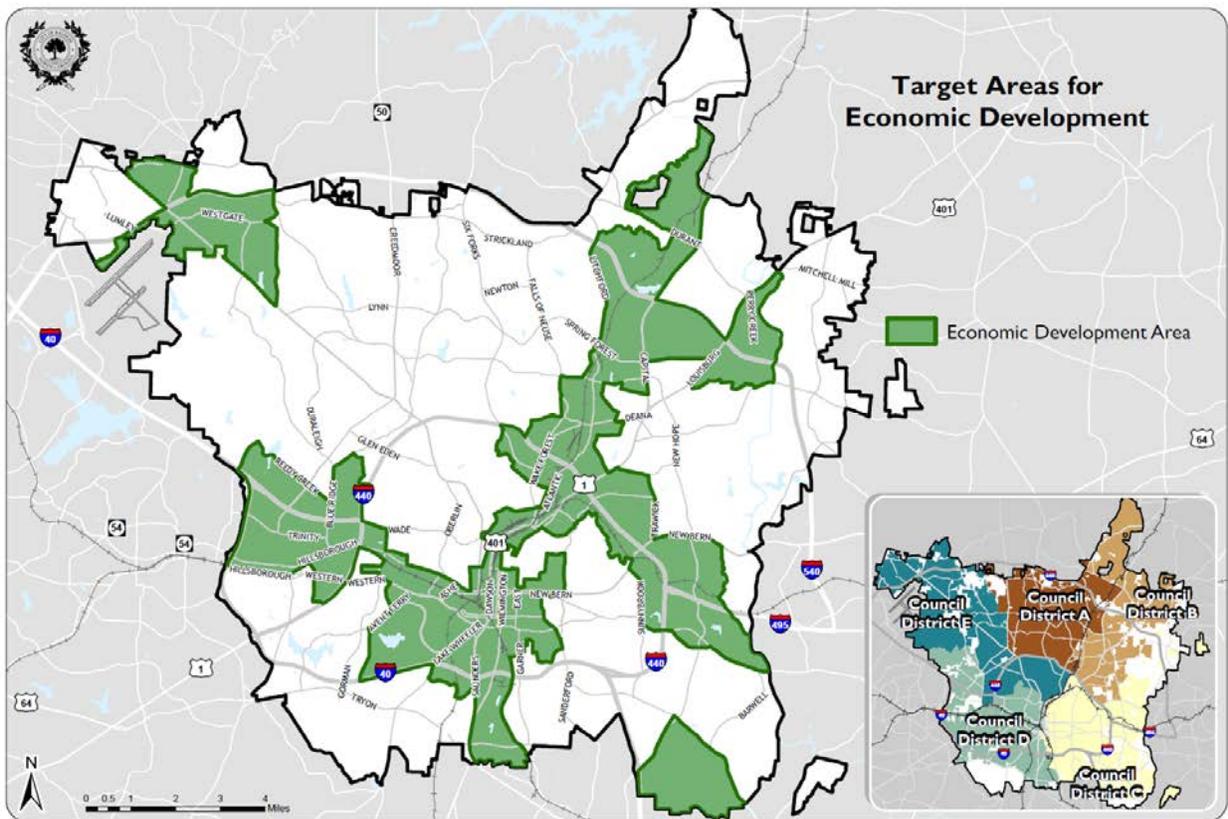
The FY2017 Proposed Budget does not include funding for a targeted infrastructure program. This memorandum, however, discusses additional steps taken over the past year, and identifies key policy questions City Council would need to consider before moving forward.

Target Areas for Economic Development

One step taken this year was City Council's approval of geographic zones that would benefit from economic development investments. The 2009 Comprehensive Plan had previously identified potential areas for investment, but the zone boundaries were not specific. The new map (pictured below), approved by City Council in March 2016, identifies specific targeted areas.

The revised map targets high-poverty areas with substantial non-residential zoning, industrial areas, and redevelopment areas. It covers similar geography but provides crisp boundaries necessary to determine when a qualifying investment is within a target area.

One policy issue for City Council to consider in a targeted infrastructure program is where to invest additional City funds. The approved target areas identify areas that staff believe would benefit strongly from these investments. City Council may, however, decide to allow investments outside those target areas.



Policy Choices to Consider

Should City Council wish to advance a targeted infrastructure program, it will need to consider a wide range of policy choices.

What Types of Investments Does Council Wish to Make?

These investments could focus on two different types of needs. One option is to emphasize economic development needs. This type of program would fund projects that create jobs, promote minority and women-owned business expansion, or install infrastructure to incentivize private development. The funds could be used for stand-alone projects or in combination with business incentive packages.

A second option is to focus on neighborhood and community development needs. This type of program might fund infrastructure that improves the accessibility and overall aesthetic look of a neighborhood. A streetscape improvement, for example, would install such infrastructure as transit stops, sidewalks, and street lighting—these amenities would make the neighborhood more appealing to private business owners and serve the local residents.

These two focus areas are not mutually exclusive. City Council could also choose to emphasize both types of investments in a new program.

What Kinds of Infrastructure Would Be Eligible?

Should City Council choose to focus on economic development goals, eligible infrastructure might include water and sewer infrastructure, property acquisition, and road widening. Other infrastructure that promotes business development could also be considered.

If neighborhood and community development goals are the higher priority, the program might fund pedestrian enhancements, transit stops, landscaping, or parks and cultural assets.

What Criteria Will Be Used to Award Funds?

The degree to which a project complements existing area plans would likely be a criterion for any proposal. Regardless of program focus, it will be important to adhere to long-term plans for transportation networks, and residential and commercial development.

As discussed above, this program might use location criteria to drive funding into specific areas. City Council may elect to limit investments to only the targeted economic development zones, since these areas were identified based on relevant criteria. On the other hand, the program could be left open to all areas of the City.

A program emphasizing economic development might use such criteria based on these questions:

- Does this project provide a strong incentive for business to locate in the area?
- Will this project lead to significant job creation?
- Will this infrastructure provide a long-term benefit to this area?
- If used as part of an incentive package, does the company's planned relocation or expansion enhance the economic profile of the targeted area given the company's product and market?

Criteria for a program emphasizing neighborhood and community development might address these questions:

- Will the infrastructure installed benefit the area's residents beyond economic development benefits?
- Does the project improve the overall livability and quality of life for residents?
- Does this project add amenities the neighborhood lacks, but needs in order to attract business investment?

Who Will Generate Proposals?

Another policy consideration is whether to consider only staff generated proposals, or to consider proposals from community stakeholders as well. As part of their regular work effort, staff from City Planning and other departments produce area plans and corridor studies, which can lead to capital project proposals. The City could also invite community groups to submit proposals. However, community proposals may not follow the same practices used by City staff, such as advertising extensively for public engagement meetings, coordinating with County and State agencies, and prioritizing City resources and needs. City Council would also have to consider how to prioritize multiple community requests.

City Council Consideration

The City is currently working to implement other elements of the Economic Development Toolkit, including a new Building Upfit Grant program and an expanded Façade Grants program. The Proposed Budget also allocates \$5.7 million per year to affordable rental housing programs, which has many direct and indirect community benefits. Staff is open to continue refining the concepts and criteria around targeted infrastructure for future consideration. Or, staff can focus limited economic development resources on other areas of the toolkit first. Identification of future funding would also need to be considered.

INTEROFFICE MEMORANDUM

June 3, 2016

MEMO TO: Ruffin Hall, City Manager
FROM: Robert Massengill, Public Utilities Director
SUBJECT: Budget Note 3 – Utility Bill Assistance

The Proposed General Fund budget allocates \$200,000 to fund a program that would aid economically distressed utility customers. The program would commence during the second quarter of FY17. During the March 15 Budget Work session, Council members Baldwin and Thompson requested a budget note outlining participant eligibility criteria. They also asked staff to further evaluate customer contribution options for the proposed utility bill assistance program.

Participant Eligibility Criteria

While the program's eligibility criteria have not been finalized, staff anticipates that it will mirror an existing assistance program's eligibility requirements. After discussions with Wake County Human Services (WCHS) staff, it appears the Low Income Energy Assistance Program (LIEAP) would be an appropriate fit for the proposed bill assistance program. Both programs would provide utility bill assistance and the use of the criteria would not require additional screening evaluations by Wake County staff.

Bill assistance program eligibility would be based on the following criteria:

- Beneficiary must be a City of Raleigh Public Utilities account holder
- Account holder must meet income eligibility requirements (e.g. below 130% of Federal Poverty Guidelines – income levels are evaluated using a sliding scale based on the number of dependents in the household)
- Account holder must have personal saving less than \$2,200, based on LIEAP criteria

Staffs from Public Utilities and WCHS are finalizing program administration details. Under the proposed plan, when a concerned customer contacts Public Utilities staff about their inability to pay their utility bill, Public Utilities staff would refer them to WCHS. WCHS staff will review the customer's information and notify Public Utilities staff of the customer's funding eligibility. If a customer is determined to be eligible for assistance, WCHS staff notifies Public Utilities and the funds are internally transferred to the customer's account. Each customer will be limited to \$240/fiscal year of assistance, which can be in the form of a one-time assistance or multiple assistances (e.g. \$20/month for 12 months).

Customers would be required to apply each fiscal year for assistance. Funding assistance will be provided on a first come, first served basis. Once the \$200,000 General Fund allocation is exhausted, no further funding assistance will be available for the remainder of that fiscal year.

Evaluation of Customer Contribution Opportunities

Staff has investigated two alternative customer contribution options to supplement the City of Raleigh's General Fund appropriation. A bill round-up option would allow a customer to round-up their payment to the nearest dollar and donate the difference to the program. A customer donation option allows customers to designate a specific donation amount. Both alternatives can be one-time or recurring contributions.

The table below includes a sample of North Carolina bill assistance programs, participation rates and collected revenues. Each of the jurisdictions listed use both customer donations or bill round-up options.

Jurisdiction	Participation Rate	Annual Revenues
Orange Water & Sewer Authority (OWASA)	6.0 %	\$ 6,300
Kinston	4.0 %	\$ 3,100
Hillsborough	2.1 %	\$ 4,800
Wilson	2.0 %	\$ 9,000
Greenville	1.0 %	\$ 8,000
Cape Fear Utility (Wilmington)	0.5 %	<\$100
Cary	0.2 %	\$ 2,700

* Note: Greensboro and Winston-Salem do not have a bill assistance program.

Applying the Town of Cary's donation amount per customer ratio, a specified donation option could generate an estimated \$7,000 per fiscal year for the City of Raleigh's service area. The amount could vary depending on several variables including annual donation renewals, the addition of new accounts and promotion efforts. Revenue from a bill round-up option will have a high degree of variability (i.e. each round-up could range from \$0.01 to \$0.99). Therefore, anticipated round-revenue could range from \$20,000-\$25,000 annually, based on an average \$0.50 round-up contribution per bill.

On the surface, it appears that a donation or round-up program could be beneficial, but this program would add additional administrative elements that the current funding recommendation does not impose. The implementation of either option will require a technology capital investment in addition to increased operating expenses (e.g. targeted marketing efforts, administrative time). Currently, the Customer Care and Billing (CC&B) system is not configured to accept utility customer donations. Initial estimates project the City would incur a one-time configuration cost of \$9,000 to \$12,000 for specified donations and \$15,000 to \$50,000 for bill-round contributions. The CC&B system will be upgraded, starting in FY17, and the cost for configuring and implementing these options can be considered at that time.

The logistical and administrative planning and execution related to a bill round-up or donation program could delay the program initiative from the anticipated timeline of October 2017. Council could reconsider a donation or round-up program in the valuation for the utility bill assistance program during the FY18 budget process.

INTEROFFICE MEMORANDUM

June 3, 2016

MEMO TO: Ruffin Hall, City Manager

FROM: David Eatman, Transit Administrator

SUBJECT: Budget Note 4 – Youth Fare Transit Proposal

Background

At the March 21, 2016 work session, Mayor Pro Tem Crowder requested a budget note regarding the impacts and opportunities associated with expanding free youth fares on all GoRaleigh transit services to include those between the ages of 13 and 18.

GoRaleigh provides services in four areas with funding from a variety of sources. In total, services provided by Transit have a budget of \$31,567,736. Details of services, revenue sources, and FY17 Proposed budget amounts are located below.

Service	Funding Sources	FY17 Proposed Budget
Go Raleigh - Fixed Route Services	General Fund, NCDOT, Farebox, Other sources	\$ 21,537,798
Go Raleigh Access - ADA ParaTransit Services	General Fund, Federal Grants, Farebox	\$ 8,565,364
Transit Planning - Salaries, Special Studies	General Fund, Federal Grants, NCDOT	\$ 1,235,609
Transportation Demand Management - Promotion of Carpool, Vanpool, Transit, Telework, etc.	General Fund, NCDOT	\$ 189,537
		\$ 31,567,736

GoRaleigh currently provides free fares for children 12 years and younger, as well as a reduced fares for youth between 13 and 18 years of age. A one-way youth fare is \$.60 per trip, half the base fare, and weekly and monthly reduced fare options are also available. Approximately 20% of all reduced fares are attributed to youth fares between 13 and 18 years of age. Proof of age is verified on GoRaleigh buses by showing a valid school ID. Students without a school ID may receive a regionally accepted GoRaleigh ID to show eligibility for the reduced fare.

As part of implementation, Council members also suggested that GoRaleigh work collaboratively with the Wake County School System to promote youth ridership and foster greater transit use. In response to this request, GoRaleigh will engage Wake County Schools on partnering to develop strategies to encourage youth transit use. We could deploy marketing and travel training strategies in middle and high schools to educate youth on the benefits of

transit; this could be accomplished during new student orientations or as an area of curriculum during career development or life skills training. GoRaleigh could also provide targeted ride along sessions to introduce students to basic riding tips such as farebox payment and bikes on buses.

Next Steps

Converting the 13 to 18 year old reduced fare option to a free fare would result in a loss of revenue totaling \$150,000. Should City Council wish to move forward, resources would need to be identified to offset this loss. One option would be to increase the General Fund support for transit by an additional \$150,000. For FY17 the proposed General Fund support for transit totals \$11,995,566.

Another option to offset the loss in revenue would be to reduce service hours for lower performing routes. At a current average service hour cost of \$82, a service reduction of 1,830 bus route hours would be necessary to offset lost revenues. In comparison, staff estimates 275,000 service hours in FY17. Staff would work with the Raleigh Transit Authority to identify the least impactful service level changes.

Finally, a third option would be to direct staff to reduce operating expenditures in the Transit Fund to cover the loss of revenue for FY17 and build the change into future budgets. While specific reductions are not currently known, staff would focus on less critical, low impact expenses, and these could be communicated to City Council in the near future.

While the FY2017 cost impact is \$150,000, as ridership increases, the loss of annual revenue also increases, especially if Wake County implements the transit plan and hours of service double and possibly triple over the next decade. If youth fares remain constant or increase as new and expanded service levels are introduced, fares from 13 to 18 year olds could reach \$450,000 by 2025.

If you or Council Members have additional questions regarding the 13 to 18 year old free fare proposal, or would like additional details, please let us know.

INTEROFFICE MEMORANDUM

June 3, 2016

MEMO TO: Ruffin Hall, City Manager

FROM: Kirsten Larson, Grants Program Administrative Manager

SUBJECT: Budget Note 5 – Other Outside Agency Funding – Advance Community Health

In response to a City Council request, this budget note provides the funding history for Advance Community Health.

Funding History

Since FY07, Advance Community Health (aka Wake Health Services) has received a total of \$118,500 in human service grant funding:

FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY15/16
\$ 9,000	\$12,000	\$15,000	\$22,500	\$20,000	\$20,000	\$ -	\$ -	\$20,000	\$ -

In March 2016, City Council awarded Advance Community Health \$50,000 to support its capital campaign to build a medical building in Southeast Raleigh.

The total amount of funding allocated to Advance Community Health from the City of Raleigh over the last ten years is \$168,500.

FY17 Proposed Budget

For FY17, Advance Community Health submitted requests through both the Human Services and Other Outside Agency grant processes.

Advance Community Health requested \$45,600 in human service funding to support a specialized health services program for homeless women. Attachment A includes an excerpt of agency’s human service grant application. Included in the FY17 Proposed Budget, per Human Relations Commission (HRC) Grants Committee recommendations, is \$25,000 for this program.

HRC Grants Committee recommendations are determined through a rating process. Review and discussion of agency requests, followed by a vote of funding level recommended, affirms the final committee recommendations. The HRC Grants Committee is made up of community citizens and organizations.

Through the Other Outside Agency grant process, the agency requested \$450,000 to help fund a new \$13M medical building in Southeast Raleigh. Attachment B includes the agency’s Other Outside Agency application. No funding is currently included in the FY17 Proposed Budget for this agency through this process.

If you or Council Members have additional questions regarding past or current proposed funding for Advance Community Health, or would like to see additional details, please let us know.

FY 2016-2017
BUDGET SUMMARY AND PROGRAM REVIEW

Upon completion of this form:
Please email this completed ONE PAGE form in word version to:
Marionna.Poke-Stewart@raleighnc.gov

WAKE HEALTH SERVICES d/b/a ADVANCE COMMUNITY HEALTH
Awarded 2013/2014: \$20,000 Requested 2016, 2017: \$ 45,600

Wake Health Services was founded in 1972 to improve access to health care services in under-served communities. Today, we are now known as Advance Community Health and our mission is to deliver quality, compassionate care – every patient, every time -- in response to the needs of our communities. Advance Community Health is the private, not-for-profit, federally designated community health center (CHC) for Wake and Franklin Counties. It serves about 25,000 people with about 15,000 being residents of the City of Raleigh. Approximately 90% of the folks served by Advance survive on incomes below 200% of the federally poverty level. Advance serves the whole family including: pediatrics, teen medicine, adult health, dental and seniors.

This past year has been one of innovation and transformation at Advance Community Health. Overcoming remarkable obstacles, it secured financing, built and opened a new \$13 million state-of-the-art medical facility in Southeast Raleigh on Rock Quarry Road. Significantly, this new health center will increase capacity by 10,000 additional patients. Additionally, in the fall of 2015, Advance Community Health entered a significant partnership to secure the healthcare needs of under-served elderly patients. Under the leadership Dr. Leroy Darkes of Rex Health Care.

Advance Community Health's investment in Southeast Raleigh also shores up its ability to expand and improve its Horizon Healthcare for the Homeless program. The Horizon program began in 1987 and serves upwards of 1,300 people with high-quality primary care at no costs. Treatment is delivered by uniquely qualified professionals who are trained to serve the needs of this particularly vulnerable population and their often challenging health barriers.

The Horizon program has a long history of services at the South Wilmington Street men's shelter where it provides services weekly. Now, with the city's support, Advance is in a position to launch and expand access by providing weekly services on-site to homeless women at the Women's Center. The outreach to homeless women program will launch by employing a specially-trained Family Nurse Practitioner supported by a Medical Assistant. This will support weekly periodic visits to the Women's Center to regularly meet, examine, monitor and connect patients with care. The space for the on-site clinic will be provided by the Women's Center. A significant portion of this grant will be used to outfit the space with appropriate medical equipment and furnishings to be able to offer baseline primary care services. Services will include education with one-on-one instruction by healthcare professionals, education on public benefit programs, and awareness programs on diabetes and sexually transmitted diseases.

Advance Community Health is well positioned to solve problems related to transportation and follow-up care. In addition to taking services to where homeless women gather, Advance will offer bus passes and taxi service. The homeless population will also enjoy the full benefits of our specialists referral services through Project Access. The clinic will be advertised in cooperation with organizations working with homeless populations. Patients will be able to walk-in to this clinic without appointments. The practitioner will also be able to schedule additional services for follow-up and further exploration through the outreach clinic or at the Southeast Raleigh office on Rock Quarry Road.

Wake Health Services, Inc.
d/b/a Advance Community Health

PART III: PROGRAM

Taking Services to Homeless Women

Women represent the fastest growing segment of the homeless population in our country according to several sources including a study by the American Congress of Obstetricians and Gynecologists (www.acog.org/resources/women.aspx.) In response, Advance Community Health has identified the need for increasing access for homeless women to quality medical services. If we wish to help stabilize female individuals experiencing homelessness, and get them back on their feet, we must address their primary care, behavioral health care and dental care needs. Advance Community Health knows that helping women stabilize their conditions through quality treatment is essential. It is uniquely positioned to help address the unmet primary care needs of homeless women.

Despite some progress, the disparity of services for homeless men and homeless women in our community remains. For example, there are nearly three times the number of shelter beds for homeless men as there are for homeless women. Additionally, partner agencies with experience working with this population, namely The Women's Center, InterAct and The Healing Place, report that locally women are far more likely to "double up" or stay in high risk situations, such as domestic violence or sex trafficking, than to sleep on the street. Further, there are currently no agencies within Wake County and specifically in Raleigh who provide the provision of specialized primary care to homeless women. This situation is intolerable and simply cannot stand.

Advance Community Health is set to launch a specialized program that will not only serve homeless women, but will increase access to primary healthcare services by outreaching into the community where homeless women are already located. Building on its experience serving a similar homeless population within its existing structure, it is now prepared to offer additional services in an outreach location to be housed at the Women's Center in downtown Raleigh. This moves an existing partnership to a new level and offers unfettered access that overcomes significant barriers.

Because Advance Community Health is dedicated to reducing barriers to care, it has worked to make access to the program as efficient as possible. Women utilizing the service will be able to "qualify" in several different ways. First, they can provide a letter verification from any one of a number of homeless safety net organizations; second, they can be previously registered in the Carolina Homeless Information Network (CHIN); or third, they can provide self-attestation to homelessness. This can be accomplished simply at the time of the visit. If for some reason a person does not qualify specifically for the services offered by this program for homeless individuals, they will be immediately referred and guided into services through one of many different programs offered by Advance – no one is ever turned away.

The new outreach to homeless women program will launch by employing a specially-trained Family Nurse Practitioner supported by a Medical Assistant for 20% of their time. This will support weekly periodic visits to the Women's Center to regularly meet, examine, monitor and connect patients with care. Additionally, the Healthcare for the Homeless Administrator will be on hand to supervise the program. Whenever a patient is experiencing a barrier to receiving services, it is the program

administrator who acts as their advocate and is tasked with finding workable solutions to meet their needs.

The space for the on-site clinic will be provided by the Women's Center and will accommodate the privacy and quality standards required to engender trust in the high-standards of services to be offered. A significant portion of this grant will be used to outfit the space with appropriate medical equipment and furnishings to be able to offer baseline primary care services (see further explanation in the budget). Additionally, administrative features, such as a computer and printer, will be purchased as a way to assure care is immediate, that it is entered into electronic medical record software, and care is delivered to the degree possible before the patient leaves the appointment. This is critical to achieve the maximum beneficial outcomes when working with this population.

Crucial to the outreach effort will be health education. This will include one-on-one instruction by healthcare professionals, education on health insurance enrollment and public benefit programs including through the exchange, access to registered dietitians, awareness programs on diabetes and sexually transmitted diseases, and the like.

A significant barrier to follow-up and return care for homeless women is transportation. Advance Community Health is well positioned to solve this problem and other problems related to follow-up care. In addition to taking services to where homeless women gather, Advance Community Health will offer bus passes and taxi service on an as needed basis. The homeless population will also enjoy the full benefits of our specialists referral services through Project Access. Project Access, a program through Capital Care Collective of which Advance is a part, is a physician volunteer program in Wake County that provides specialty care services free of charge, prescription medicine assistance, and health-related education to low income uninsured Wake County residents. The Women's Center clinic patients will also have access to our Drug Assistance Program, which provides patients with free or greatly discounted medications.

The newly opened clinic services will be advertised in cooperation with organizations working with homeless populations including the Homeless Safety Net community. Patients will be able to walk-in to this clinic without appointments. The practitioner will also be able to schedule additional services for follow-up and further exploration through the outreach clinic or at the Southeast Raleigh office on Rock Quarry Road.

**FY 2016-2017
SCHEDULE OF SERVICES FORM**

Complete this form for each program component or service to be supported with city funds.

Page 3 of 3

Agency Name: Wake Health Services, Inc. d/b/a Advance Community Health

Outcome measurements for FY 2016-2017:

The ultimate goal is to empower homeless women in their health. As a result of its increased outreach efforts, Advance Community Health will track the number of new unduplicated homeless women that become primary care patients. This vulnerable and often transient population often has limited access to care because of finances, transportation, awareness, mistrust of medical providers and more. So, in the second year, Advance will focus on and monitor the number of homeless women that return for repeat follow-up visits to further treat and monitor their long-term health needs. If, over time, greater than 50% of these patients return despite the challenges faced, it will be an indication that barriers are being overcome and women are becoming empowered to improve their own health outcomes.

Outcome measurements for FY 2015-2016:

As a result of its increased outreach efforts, Advance Community Health will track the number of new unduplicated homeless women that become primary care patients. This vulnerable population within our community often has limited access to care because of finances, transportation, awareness, mistrust of medical providers and more. Advance intends to overcome these barriers by serving homeless women not only in our existing facilities, but also by making a significant outreach and offering services where this population is already located. The practitioners serving these women will be specially trained to understand and overcome barriers faced by homeless women. An initial successful outcome will be providing health care to women never before reached.

Attachment B

**OTHER OUTSIDE AGENCY FUNDING
REQUEST APPLICATION
City of Raleigh
FY16-17
Applications Due: January 11, 2016**

Please complete application and submit online by selecting the submit button on the last page of the application

Attach the following with your request: Please combine the documents into a single .zip or .pdf file and upload when prompted at the end of this application:

- Annual Audit (if requesting more than \$25,000) or Board-Approved Financial Statement
- Current Board of Directors (roster, appointment process, attendance records, meeting schedule)
- 501(c)3 letter
- Scope of Work for grant funding requested in FY16-17

SECTION 1. IDENTIFYING INFORMATION

Organization Name:Wake Health Services, Inc. d/b/a Advance Community Health		
Program/Project:Expanding Access to Affordable Health Care for Raleigh Residents		
Amount of Funding Requested: \$450,000.00	Agency's Total Operating Budget (Current Fiscal Year): \$13,472,000.00	
Contact Person:Penny Washington	Title:Chief Executive Officer	
Contact Address:1001 Rock Quarry Road		
City:Raleigh	State: North Carolina	Zip: 27610
Phone: (919) 250-2923	Fax: (919) 573-4723	
Email: pwashington@advancechc.org		
Alternate Contact: Adam Hartzell		
Phone: 919-573-0069	Email: ahartzell@advancechc.org	

SECTION 2. ORGANIZATIONAL OVERVIEW AND MISSION STATEMENT

Organizational Overview (who you are and what you do):

Advance Community Health, previously Wake Health Services, Inc., has been providing quality, affordable health care to the under-served for more than 40 years. With an exciting \$13 million expansion project in Southeast Raleigh, this non-profit will expand services to an additional 10,000 residents and spark further community investment.

Mission:

Advance delivers quality, compassionate primary healthcare –every patient, every time –in response to the needs of our communities. As a not-for-profit community health center (CHC), it provides a patient-governed, patient-centered health care home that integrates medical, dental, behavioral health, pharmacy and support services without regard to a person's ability to pay.

SECTION 3. FUNDING AND BACKGROUND INFORMATION

Briefly describe the program for which funding is being requested. Support is being requested for capital expansion in Southeast Raleigh that would: 1) fund a portion of a new \$13 million medical building; and 2) match funds from the county and private funders.

What value does this program add to the community?

Advance serves 25,000 patients. About 90% of its current patients live in poverty and lack adequate insurance. In the six zip codes surrounding Southeast Raleigh, it is estimated that nearly 100,000 residents are without a Primary Care Physician. This means that when they get sick, they are utilizing emergency rooms or going without care at all. One quarter of Wake County's residents live at or below 200% of the Federal Poverty Level. In Southeast Raleigh, that number jumps to more than 35%. The new state-of-the-art facility will expand capacity for high quality healthcare to more than 10,000 people. With an average of 2.8 visits per year, that will result in nearly 28,000 patient visits with a doctor.

Describe why City funding is needed for this program.

This project is only possible because of a unique public/private partnership that has brought together a consortium of national lenders. The lender group invested in this project in anticipation of support from local government, private foundations and individual donors. The City's support will be specifically utilized to help match grants from Wake County (\$450,000) and The A.J. Fletcher Foundation (\$200,000) and thus pay down a bridge loan utilized for construction of the building. This loan is under an accelerated time frame for repayment. The City's support would assure the match is met within the stipulate deadline.

Has your agency been funded in the past by the City of Raleigh?

Yes No

If so, please include a funding history for the most recent three years.

FY13-14 \$0.00 FY14-15 \$0.00 FY15-16 \$30,000.00

Is the request to fund a one-time expenditure or to fund an intended recurring program or service?

One-Time Recurring

If intended as a recurring program or service, explain and quantify the recurring cost.

Describe how, if at all, you coordinate your services with other organizations in the area. Specify the involved organization(s) and the nature of the relationship.

Advance Community Health is a valued partner to several organizations throughout the community including Wake County Human Services, Community Care of Wake & Johnson County, Monarch Behavioral Health, WakeSmiles dental services, Person Street Pharmacy, and Laboratory Corporation of America. This includes co-locating services, providing referrals, connecting patients to various service programs, participating in outreach activities, sharing information and meeting regularly to identify unmet needs and to act innovatively to create health care solutions. Advance also works cooperatively with the 3 major hospitals and several of the health related non-profits to meet the unmet needs of the region's residents. Significantly, in the fall of 2015, Advance entered a new partnership to secure the healthcare needs of under-served elderly patients. Under the leadership Dr. Leroy Darkes of Rex Health Care, the Senior Health Center is now located at Advance's southeast Raleigh location.

SECTION 4. ASSOCIATION WITH CITY STRATEGIC PLAN AND MEASURABLE RESULTS

In April 2015, the Raleigh City Council adopted a citywide strategic plan with six key focus areas (Arts & Cultural Resources; Economic Development & Innovation; Growth & Natural Resources; Organizational Excellence; Safe, Vibrant & Healthy Communities; and Transportation & Transit). Non-profit funding requests should align with key focus areas in the City's Strategic Plan. View Raleigh Strategic Plan

Select which Key Focus Area(s) your program addresses:	
<input type="checkbox"/>	Arts & Cultural Resources
<input type="checkbox"/>	Growth & Natural Resources
<input checked="" type="checkbox"/>	Safe, Vibrant & Healthy Community
<input checked="" type="checkbox"/>	Economic Development & Innovation
<input type="checkbox"/>	Transportation & Transit
<input type="checkbox"/>	Organizational Excellence
<input type="checkbox"/>	Not Applicable

Provide a brief explanation about how your funding request helps the City achieve objectives in the Key Focus Area(s) selected above.

This project is part of a significant effort to revitalize the Rock Quarry Road corridor by investing in the people that help build and support healthy community. It will enhance property values, support thousands of families from birth through retirement, add more than 50 good-paying jobs, and serve as an innovation hub through training, outreach and collaboration.

Measurable Results – Program Goals

How do you measure the effectiveness of your organization’s program efforts? Using the table below, outline the program goals for the funding your agency is requesting in FY16-17 (one row per measure). If your agency received city grant funding in FY15-16, and the agency is seeking continued funding in FY16-17, include the goals and measures from the agency's FY15-16 application and actual performance results-to-date.

Stated Program Goals	Program Activities in Support of Goals	Anticipated Results for FY16-17	FY15-16 Target	FY15-16 Actuals-To-Date
<i>Example: 80% of after-school attendees will not be re-suspended</i>	<i>Counselor meets with students, as the first contact, for students referred for minor infractions.</i>	<i>Out of 100 students participating in the program, 90 remained in good standing with the school system. 90% result -above goal</i>	<i>87%</i>	<i>85%</i>
Exam rooms will increase to 46 from 31, and treatment rooms will increase to 3 from none.	Facilities will be expanded, outfitted and become operational.	46 new exam rooms and 3 treatment rooms will come on-line in 2016.		
A board room, training center, and meeting spaces will be available for collaboration.	Facilities will be expanded and outfitted and the community will be invited to participate in new programming.	Not less than 12 community events will be held with 200 people participating.		
The Senior Health Center will be operational within a dedicated space.	Facilities will be expanded and outfitted and services will be branded and marketed to seniors.	Not less than 800 seniors will receive services as part of the in 2016.		

SECTION 5. AGENCY AND PROGRAM BUDGET DETAILS

Provide total expense and revenue budget information for the *entire agency*, including all programs and funding sources in the first three columns. In the last column, provide the amount requested from the City for the specific program. For purposes of this application, the budget information provided should coincide with the City’s fiscal year, July 1 through June 30.

Personnel Expenses

	FY14-15 AGENCY ACTUALS	FY15-16 AGENCY BUDGET	FY16-17 AGENCY PROJECTED BUDGET	FY16-17 FUNDING REQUEST FROM CITY FOR PROGRAM
Salaries	\$8,616,527.00	\$8,990,450.00	\$9,290,874.00	\$0.00
Merit				\$0.00
Benefits	\$1,468,430.00	\$1,680,045.00	\$1,867,910.00	\$0.00
Total Personnel Expenses	\$10,084,957.00	\$10,670,495.00	\$11,158,784.00	\$0.00

Operating Expenses

	FY14-15 AGENCY ACTUALS	FY15-16 AGENCY BUDGET	FY16-17 PROJECTED BUDGET	FY16-17 FUNDING REQUEST FROM CITY FOR PROGRAM
Communications (e.g. publishing, marketing)	\$32,500.00	\$39,600.00	\$40,000.00	\$0.00
Travel & Training	\$28,025.00	\$28,440.00	\$30,000.00	\$0.00
Facilities (e.g. rent, utilities)	\$1,498,209.00	\$1,305,000.00	\$1,305,000.00	\$0.00
Technology	\$782,023.00	\$798,034.00	\$810,500.00	\$0.00
Other	\$1,045,381.00	\$1,157,231.00	\$1,071,516.00	\$450,000.00
Total Operating Expenses	\$3,386,138.00	\$3,328,305.00	\$3,257,016.00	\$450,000.00
Total Expenses	\$13,471,095.00	\$13,998,800.00	\$14,415,800.00	\$450,000.00

Total Revenues (excluding funding from either the City or Wake County governments)

	FY14-15 ACTUALS	FY15-16 BUDGET	FY16-17 PROJECTED BUDGET
Government Grants & Funding	\$3,307,087.00	\$3,700,100.00	\$3,900,500.00
Foundation Grants & Funding	\$420,036.00	\$440,200.00	\$475,000.00
Donor Contributions	\$185,479.00	\$240,000.00	\$295,000.00
Service Fees	\$8,972,117.00	\$9,010,000.00	\$9,100,000.00
Other Revenue	\$586,376.00	\$608,500.00	\$645,300.00
Total Revenues	\$13,471,095.00	\$13,998,800.00	\$14,415,800.00

Indicate the amount of total funds received from Wake County, if applicable, for each fiscal year listed below.

Fiscal Year	Total Funds
FY14-15	\$0.00
FY15-16	\$0.00
FY16-17 (as requesting)	\$450,000.00

Preparer's Name: Adam G. Hartzell

Preparer's Signature:

Adam G. Hartzell
eSigned via SeamlessDocs.com
 Key: 438f4ebd99b176e0d26fa145bc1c6428b

Date Signed:

01/08/2016

INTEROFFICE MEMORANDUM

June 3, 2016

MEMO TO: Ruffin Hall, City Manager

FROM: Kirsten Larson, Grants Program Administrative Manager

SUBJECT: Budget Note 6 – Other Outside Agency Funding – Triangle Family Services

In response to Mayor Pro Tem Crowder’s request, this budget note provides funding history and FY17 proposed budget information for Triangle Family Services.

Funding History

Since FY03, Triangle Family Services has received a total of \$195,000 in human service grant funding:

FY03	FY04	FY05	FY06	FY07	FY08	FY09
\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
FY10	FY11	FY12	FY13	FY14	FY15	FY16
\$ 10,000	\$ 10,000	\$ 20,000	\$ 21,000	\$ 30,000	\$ 32,000	\$ 32,000

FY17 Proposed Budget

For FY17, Triangle Family Services submitted requests through both the Human Services and Other Outside Agency grant processes.

Triangle Family Services requested \$101,575 in human service funding to serve “uninsured or underinsured individuals from age 3 to adulthood with severe and persistent mental health conditions, and seniors and caregivers of the above population”. Attachment A includes an excerpt of agency’s human service grant application. Included in the FY17 Proposed Budget, per Human Relations Commission (HRC) Grants Committee recommendations, is \$35,000 for this program.

Through the Other Outside Agency grant process, the agency requested \$50,000 to support the agency’s Consumer Credit Services Division which provides in-depth financial stability services and education programs to financially fragile individuals and/or families. Attachment B includes the agency’s Other Outside Agency application. No funding is currently included in the FY17 Proposed Budget for this agency through the Other Outside Agency category.

If you or Council Members have additional questions regarding past or current proposed funding for Advance Community Health, or would like to see additional details, please let us know.

Upon completion of this form:**Please email this completed ONE PAGE form in word version to:**

Marionna.Poke-Stewart@raleighnc.gov

Triangle Family Services

Awarded 2015/2016: \$ 32,000

Requested 2016/2017: \$101,575

TFS offers the mental health community a high level of expertise paired with a unique program structure designed to reach the target populations where there is the most need. The value of mental health services to a family is immeasurable to the community; when you treat the entire family, you are able to interrupt a future of maladaptive behavior for each member from child to parent to grandparent. Triangle Family Services is a human service provider committed to providing critical mental health services to the Triangle community for 78 years. As a human service provider, Triangle Family Services' goal is to leverage funds through this proposal to serve even more individuals in need in our community, where the need and demand is so great.

The majority of children seen are now part of the evidence based Trauma Focused- Cognitive Behavioral Therapy (TF-CBT). TFS staff completed its TF-CBT through collaboration with NC CTP. TF-CBT training is an evidence-based practice, which is proven to improve the health and well-being of children and adolescents following a serious trauma and loss. TFS has found that the incorporation of the TF-CBT model into the program has decreased the need for additional medications for children as well as decreasing the need for additional psychiatrists on staff. The TF-CBT is allowing for greater recovery of patients through therapy sessions, without medication.

As early as the initial intake call, TFS begins collecting information on a client's symptoms, reason for seeking therapy, and general disposition. From there, a basic assessment is conducted at the initial appointment that asks a client to rate his or her concerns on a Likert scale based on a list of common complaints. As therapy begins, our clinicians collect data using standardized norm-referenced assessment measures to monitor progress and severity of symptoms. The assessment is conducted at the initial appointment and then again every three months throughout treatment. This data is entered into a tracking document for mental health outcomes and analyzed by our reporting and data governance consultant.

TFS continues to partner with child welfare, courts and law enforcement; and other agencies in an effort to improve services to children and has been a standing member of the Wake County Multidisciplinary Team (MDT) at the Advocacy Center as a mental health advisor since its inception. TFS served on the planning committee for the Advocacy Center for SAFEChild and has long partnered with other community providers such as: InterAct, Child Protective Services and Hope for Children as well as partnering with respected funders such as The Duke Endowment, Robert Wood Johnson Foundation, John Rex Foundation, Wake County, and The City of Raleigh to provide mental health services for children. Currently, Triangle Family Services partners with 39 community partners and agencies and attends 19 monthly partnership meetings, serving as a community expert on human service needs.

Additionally, TFS has established the foundation for relationships with Juvenile Justice Court Counselors, and has become the lead agency for providing sexual behavior risk assessments and Sexual Offender Specific Evaluations for court involved youth. An indicator of the quality of assessments being done is demonstrated by the increase in these referrals and diversification of referral sources.

Our therapists have seen great strides in the young clients who receive services through this evidence-based model. TF-CBT recognizes the importance of parent/caregiver support in a child's recovery process and places considerable emphasis on that individual's involvement. In this model, the parent is actively learns everything about the child. They learn to be present and to hear the child talking about the trauma and how it affected them.

FY 2016-2017
SCHEDULE OF SERVICES FORM

Complete this form for each program component or service to be supported with city funds.
Incomplete funding application packets may jeopardize request for funding.

Page 1 of 3

Agency Name: Triangle Family Services

Agency purpose or mission: *"Building a Stronger Community by Strengthening the Family."*

Benefit of program service to Raleigh clients:

The child division of our mental health services has become a vital lifeline for our community with a higher youth client rate than adult. TFS treats a broad base of mental health issues and variety of diagnoses in children and does so through a comprehensive care model approach. TFS has implemented the use of standardized and norm-referenced assessment measures to ensure we are tracking improvements with tools that are science-based in order to provide objective and meaningful measurements of change.

We currently provide the expertise and community reputation as a leader in mental health services. Our agency's existing mental health program is unique, credentialed and highly respected in the community. We strive to keep our programs affordable by offering a sliding scale fee, and in some instances waive the cost altogether. In fiscal year 2014 TFS implemented a requirement that in order for clients to receive reduced fees (sliding scale) they must meet with a consumer credit counselor for a review and recommendation.

TFS is a primary referral source from Wake County Human Services, Alliance Behavioral Healthcare, Child Welfare, Homeless Shelters, and the Department for Juvenile Justice, in addition to over 40 community agencies including patient care homes such as Primary Care practices, Pediatricians and area universities.

TFS' Mental Health programs are successful, effective and continue to meet and exceed program outcomes. It is the continuous goal of TFS to respond to the tremendous need for mental health assistance in our community through an expansion of our existing mental health programs, which in turn creates a more sustainable model overall and positively impacts the community.

Our agency's mental health programming continues to evolve in order to stay ahead of changes related. At Triangle Family Service, a qualitative illustration of lasting impact is provided by the clients that reach out to our agency years after treatment has finished. Below is an example of a 10 year-old client whose trajectories were changed by the mental health services they received at TFS.

"Dear anyone who is starting therapy,

One of my first words to say is it is okay to be scared. I was scared at first too. No matter what is going on you will get through it. It's okay to cry, to be angry, or just really sad. Feelings can be a lot of work, but just look at the future together. So close your eyes. Do you see yourself? That smiling happy person. That's who you'll be at the end. I know YOU CAN do it because I did it.

Now all my friends describe me as HAPPY.

*Sincerely,
Anonymous*

PS. You'll love it here."

Program component or service to be funded with City funds: Child and Youth Mental Health

Description of program component or service to be funded with City funds:

Triangle Family Services' Mental Health Division is comprehensive and treats –approximately 500 families each year. TFS provides licensed clinicians and a psychiatrist for quality counseling to Triangle individuals and families through a multi-disciplinary approach that ensures each client will receive the most effective treatment to meet his/her specific need. TFS currently employs five full-time licensed therapists, two part-time licensed therapists, a part-time child psychiatrist, a full-time program coordinator and an accounts receivable specialist. Each staff member is committed to providing quality outpatient therapy for a myriad of mental health diagnoses to individuals and families residing in the Triangle. Our multi-disciplinary approach ensures that each client receives the most effective treatment to meet his or her unique needs. Two of TFS' licensed clinical social workers see primarily adults. The other five therapists treat a combination of adults and children, while our child psychiatrist works exclusively with children. In addition, to better meet the needs of TFS' Spanish-speaking clients, two of our therapists are bilingual.

TFS has provided comprehensive mental health services to adults and children with proven outcomes for over 50 years. Services offered through TFS include: Comprehensive Psychosocial/Clinical Assessments, Individual Psychotherapy, Marriage Counseling, Family and Group Therapy, Psychiatric Evaluations, Psychiatric Medication Management, court ordered Mental Health Assessments, Comprehensive Risk Assessments, and Parents For Life co-parenting classes, an educational program for parents experiencing transition due to divorce, separation, or issues of paternity, parenting or child support. Outpatient psychotherapy and psychiatric services are provided by licensed therapists using evidenced-based treatment in a combination of individual, family, and/or group therapy sessions.

Location (address) of program component or service: The service is offered at 3937 Western Boulevard, Raleigh, NC 27606

Operation hours of program component or service:

Monday: 9am-8pm

Tuesday-Thursday: 9am-6pm

Friday: 9am-1pm

Service hours total 51 hours per week, 52 weeks per year.

Services will be provided from 9:00 a.m. to 8:00 p.m., on Monday, 9:00 a.m. to 6:00 p.m., Tuesday through Thursday, and 9:00 a.m. to 1:00 p.m. on Friday, totaling fifty-one hours per week, for fifty-two weeks per year.

Total number of years the program component or service has been in operation: Although Triangle Family Services has been in operation since 1937, we have provided child mental health services for 38 years.

**FY 2016-2017
SCHEDULE OF SERVICES FORM**

Complete this form for each program component or service to be supported with city funds.

Page 2 of 3

Agency Name: Triangle Family Services

Target group(s) to be served:

Our target population includes uninsured and under insured individuals from age 3 to adulthood with severe and persistent mental illness, chronic health conditions, and seniors and caregivers of the above population. In fiscal year 2014-2015, Triangle Family Services' treated 335 clients through its Mental Health Division. 82% were at or below the poverty line, 33% were African American, 43% Caucasian and 24% Hispanic. 150 of those clients were adults ages 18 and older. These clients came to us primarily through community partner referrals, google searches, word of mouth recommendations, and internal referrals from TFS' other program services.

Total number of unduplicated Raleigh clients projected to be served: 50

Total number of units of service projected to be provided:

Service Type	Units by Type
Admission Assessment	20
Psychiatric Evaluation	20
Psychiatric Medication Review/Management	54
Therapy	275

Cost per unit of service:

Service Type	Gross Unit Cost	Average fee from other sources	Average cost billed to City of Raleigh Grant
Admission Assessment	\$175	\$60	\$115
Psychiatric Evaluation	\$200	\$60	\$140
Psychiatric Medication Review/Management	\$207	\$60	\$147
Therapy	\$135	\$60	\$75

For some clients, reimbursement is available through Medicaid. When families are able to pay some of their cost, we assess an income-based fee. Reimbursement from these sources varies widely per client, but based on actual figures from last year, the average cost for therapy and psychiatric services has been approximately \$180 per session. We are requesting funding to cover the cost for children with no source of reimbursement and to bridge the gap between the reimbursement amount and the cost of service delivery.

Definition of service unit:

Service Type	Definition of Service Unit
Admission Assessment	1 hour assessment per person
Psychiatric Evaluation	1 hour initial psychiatric assessment per person
Psychiatric Medication Review/Management	One 30 minute psychiatric interview per person
Therapy	One 45 minute therapy session per person

Cost computation:

Service Type	No. of clients to receive this service	Average units per client	Total units	Average unit cost	Cost of this Service Type
Admission Assessment	50	1	50	\$175	\$8,750
Psychiatric Evaluation	40	1	40	\$200	\$8,000
Psychiatric Medication Review/Management	25	4	100	\$207	\$20,700
Therapy	50	9.5	475	\$135	\$64,125
TOTAL COST COMPUTATION					\$101,575

Total amount of city funds being requested to support the program component or service:
\$101, 575

**FY 2016-2017
SCHEDULE OF SERVICES FORM**

Complete this form for each program component or service to be supported with city funds.

Agency Name: Triangle Family Services

Outcome measurements for FY 2016-2017:

Outcome 1: A minimum of 50 Raleigh children who have experienced/are experiencing trauma, mental illness, or behavioral and/or emotional problems will receive mental health treatment as well as auxiliary services such as, psychiatric evaluation and medication management as deemed appropriate.

Measurement: An agency information management tracking system will be used to collect data on the number of Raleigh children who enter the program and the type/units of service they receive during the year.

Outcome 2: Of those children who receive treatment (as defined by at least 3 sessions of therapy), at least 70% will show significant improvement in functioning as measured by improvement on post treatment scores on the standardized assessment listed below, based on the type of mental health treatment provided:

Measurement: For general mental health treatment, the Pediatric Symptom Checklist (PSC) is an evidence based assessment measure that identifies cognitive, emotional, and behavioral problems and impairment in functioning. The PSC is an established child mental health assessment tool that measures improvement in functioning and decrease in symptoms.

For children receiving treatment for child sexual abuse or exposure to other trauma, the Child PTSD Symptom Scale (CPSS) is used to measure post-traumatic stress disorder severity in children aged 4-18. The CPSS has been shown to be reliable and valid to assess symptoms, impairment in functioning, and effectiveness of treatment interventions.

For youth exhibiting harmful sexual behavior the Juvenile Sex Offender Assessment Protocol-II will facilitate the clinical assessment of treatment progress for youths receiving sex offense specific interventions.

Outcome 3: For those children who receive treatment (as defined by at least 3 sessions of therapy), at least 70% of parents/guardians will report that some, most or all their child's treatment/psychiatric goals were accomplished.

Measurement: Feedback received via parent report on Client Satisfaction Survey.

Actual Year to Date Outcome measurements for FY 2015-2016:

Outcome 1

Projected Outcome	Actual Outcome	Percentage
50	117	over 100% achieved

Outcome 2

Projected Outcome	Actual Outcome	Percentage
70%	29%	41% achieved*

*Triangle Family Services' is currently four months into FY15-16. Client scores are reported every three months which accounts for low outcomes at the present time. For the prior fiscal year, this outcome exceeded projections at 94% - similar outcomes are anticipated at fiscal year-end.

Outcome 3

Projected Outcome	Actual Outcome	Percentage
70%	100%	100% achieved

**OTHER OUTSIDE AGENCY FUNDING
REQUEST APPLICATION
City of Raleigh
FY16-17
Applications Due: January 11, 2016**

Please complete application and submit online by selecting the submit button on the last page of the application, or send via email, fax or regular mail to:
Nancy Crouse, City of Raleigh, Budget and Management Services Department, Post Office Box 590, Raleigh, NC 27602. Email: nancy.crouse@raleighnc.gov Fax: 919-996-7146.

Attach the following with your request: Please combine the documents into a single .zip or .pdf file and upload when prompted at the end of this application:

- Annual Audit (if requesting more than \$25,000) or Board-Approved Financial Statement
- Current Board of Directors (roster, appointment process, attendance records, meeting schedule)
- 501(c)3 letter
- Scope of Work for grant funding requested in FY16-17

SECTION 1. IDENTIFYING INFORMATION

Organization Name: Triangle Family Services		
Program/Project: Financial Stability - Consumer Credit Counseling Services		
Amount of Funding Requested: \$50,000.00	Agency's Total Operating Budget (Current Fiscal Year): \$3,082,000.00	
Contact Person: Alice Lutz	Title: Chief Executive Officer	
Contact Address: 3937 Western Blvd.		
City: Raleigh	State: NC	Zip: 27606
Phone: 919-821-0790	Fax: 919-233-6738	
Email: alutz@tfsnc.org		
Alternate Contact: Angela Powell		
Phone: 919-821-0790	Email: apowell@tfsnc.org	

SECTION 2. ORGANIZATIONAL OVERVIEW AND MISSION STATEMENT

Organizational Overview (who you are and what you do):

Triangle Family Services has been an integral part of the Triangle community for 78 years and provides effective and innovative services to over 13,000 families annually. Of those served, 88% live at or below the poverty line. Thousands of families are assisted in TFS' three focus areas of Family Safety, Financial Stability, and Mental Health.

Mission:

"Building a stronger community by strengthening the family."

SECTION 3. FUNDING AND BACKGROUND INFORMATION

Briefly describe the program for which funding is being requested. TFS' Consumer Credit Counseling Services (CCCS) Division provides in-depth financial stability services and education programs to financially fragile individuals and/or families.

What value does this program add to the community?

In direct alignment with the City's third objective within the focus area of Economic Development and Innovation, TFS' program utilizes best practices and a comprehensive tool kit of services, expertise, and resources to best equip our neighbors with financial challenges. Additionally, TFS is known within the community as a nimble and responsive organization that is transparent in its practices and through its CCCS components, fosters financial stability and growth opportunities. All clients who attend financial stability and CCCS programs are given a comprehensive budget review as part of their initial session. All sessions include a thorough and comprehensive assessment of the client's unique financial situation.

Describe why City funding is needed for this program.

The City of Raleigh's Strategic Plan outlines the priorities needed to address our most pressing issues and Triangle Family Services is a change agent working to put best practices into motion. Similarly to the plan itself, TFS has a reputation for forward-thinking, comprehensively addressing needs, and long-range planning.

Triangle Family Services' CCCS Program and Financial Stability Division provide a safety net to those most vulnerable in our community by empowering our clients with the tools needed to prevent crisis. TFS' Financial Stability Programs PREVENT clients from needing additional services.

Has your agency been funded in the past by the City of Raleigh?

Yes No

If so, please include a funding history for the most recent three years.

FY13-14 \$74,527.00 FY14-15 \$86,046.00 FY15-16 \$38,755.00

Is the request to fund a one-time expenditure or to fund an intended recurring program or service?

One-Time Recurring

If intended as a recurring program or service, explain and quantify the recurring cost.

Triangle Family Services is respectfully requesting \$50,000 to fund a full-time Consumer Credit Counseling position. This staff member will be a credentialed industry professional with a critical role in direct service delivery of the agency's Consumer Credit Counseling Services.

Describe how, if at all, you coordinate your services with other organizations in the area. Specify the involved organization(s) and the nature of the relationship.

Triangle Family Services knows the most effective solution to serving families in crisis in our community is through a collective impact model. For decades, our agency has leveraged community partnerships to create the most effective and efficient services for clients while adding the most value to donors dollars, through a solid and robust list of community partnerships and collaborative efforts.

TFS currently has over 30 strong collaborative relationships and partnerships with Community Agencies, Government Agencies, the Faith-Based Community, Corporations, Financial Institutions and the Justice Department. Through TFS' Coordinated Intake (CI) Program, an arm of TFS' emergency Housing Assistance Program, over 8,000 referrals to community agencies are achieved. TFS' strategic partnerships include, Wheels for Hope, StepUp Ministries, Dress for Success, Kramden Institute, Wake County and Alliance Behavioral Health.

SECTION 4. ASSOCIATION WITH CITY STRATEGIC PLAN AND MEASURABLE RESULTS

In April 2015, the Raleigh City Council adopted a citywide strategic plan with six key focus areas (Arts & Cultural Resources; Economic Development & Innovation; Growth & Natural Resources; Organizational Excellence; Safe, Vibrant & Healthy Communities; and Transportation & Transit). Non-profit funding requests should align with key focus areas in the City’s Strategic Plan. View Raleigh Strategic Plan

Select which Key Focus Area(s) your program addresses:	
<input type="checkbox"/>	Arts & Cultural Resources
<input type="checkbox"/>	Growth & Natural Resources
<input type="checkbox"/>	Safe, Vibrant & Healthy Community
<input checked="" type="checkbox"/>	Economic Development & Innovation
<input type="checkbox"/>	Transportation & Transit
<input checked="" type="checkbox"/>	Organizational Excellence
<input type="checkbox"/>	Not Applicable

Provide a brief explanation about how your funding request helps the City achieve objectives in the Key Focus Area(s) selected above.

Economic Develop.–TFS has revised and refined its tool kit of resources by shifting to a coaching model to empower client success. This shift illustrates our culture of continuous improvement, & use of best practices.
 Org. Excellence – Accredited by the Council on Accreditation, recognized as a United Way Agency of Excellence & is a HUD-approved housing counseling agency.

Measurable Results – Program Goals

How do you measure the effectiveness of your organization’s program efforts? Using the table below, outline the program goals for the funding your agency is requesting in FY16-17 (one row per measure). If your agency received city grant funding in FY15-16, and the agency is seeking continued funding in FY16-17, include the goals and measures from the agency's FY15-16 application and actual performance results-to-date.

Stated Program Goals	Program Activities in Support of Goals	Anticipated Results for FY16-17	FY15-16 Target	FY15-16 Actuals-To-Date
<i>Example: 80% of after-school attendees will not be re-suspended</i>	<i>Counselor meets with students, as the first contact, for students referred for minor infractions.</i>	<i>Out of 100 students participating in the program, 90 remained in good standing with the school system. 90% result -above goal</i>	<i>87%</i>	<i>85%</i>
Provide 50 financial literacy workshops to address: budget and credit challenges.	Workshops are offered to various groups including schools, adult ed programs, civic organizations, and private industry.	>50 workshops will be held to provide clients with financial skills.	40 financial literacy workshops will be held.	29 workshops
85% of participants will learn at least one new skill through CCCS programs.	TFS employs accredited counselors and achieves results through individual counseling and group financial literacy.	95% of participants will learn at least one new skill through CCCS programs.	85%	95%
85% of clients will agree to having increased their knowledge and skills through CCCS.	Counseling and group financial literacy education assists clients with stabilizing their financial situation.	90% of clients will agree to having increased their knowledge and skills through CCCS	85%	90%
80% of long-term clients will attend at least two additional financial workshops.	Clients have the opportunity to attend workshops on various financial literacy topics.	80% of long-term clients will attend at least two additional financial workshops.	80%	100%

SECTION 5. AGENCY AND PROGRAM BUDGET DETAILS

Provide total expense and revenue budget information for the *entire agency*, including all programs and funding sources in the first three columns. In the last column, provide the amount requested from the City for the specific program. For purposes of this application, the budget information provided should coincide with the City’s fiscal year, July 1 through June 30.

Personnel Expenses

	FY14-15 AGENCY ACTUALS	FY15-16 AGENCY BUDGET	FY16-17 AGENCY PROJECTED BUDGET	FY16-17 FUNDING REQUEST FROM CITY FOR PROGRAM
Salaries	\$1,632,394.00	\$1,700,000.00	\$1,700,000.00	\$50,000.00
Merit				
Benefits	\$319,068.00	\$431,500.00	\$431,500.00	
Total Personnel Expenses	\$1,951,462.00	\$2,131,500.00	\$2,131,500.00	\$50,000.00

Operating Expenses

	FY14-15 AGENCY ACTUALS	FY15-16 AGENCY BUDGET	FY16-17 PROJECTED BUDGET	FY16-17 FUNDING REQUEST FROM CITY FOR PROGRAM
Communications (e.g. publishing, marketing)	\$12,052.00	\$16,000.00	\$16,000.00	
Travel & Training	\$29,002.00	\$28,500.00	\$28,500.00	
Facilities (e.g. rent, utilities)	\$61,013.00	\$58,000.00	\$58,000.00	
Technology	\$94,983.00	\$80,000.00	\$80,000.00	
Other	\$512,735.00	\$739,000.00	\$739,000.00	
Total Operating Expenses	\$709,785.00	\$921,500.00	\$921,500.00	\$0.00
Total Expenses	\$2,661,247.00	\$3,053,000.00	\$3,053,000.00	\$50,000.00

Total Revenues (excluding funding from either the City or Wake County governments)

	FY14-15 ACTUALS	FY15-16 BUDGET	FY16-17 PROJECTED BUDGET
Government Grants & Funding	\$1,200,902.00	\$1,429,500.00	\$1,500,000.00
Foundation Grants & Funding	\$425,485.00	\$613,000.00	\$650,000.00
Donor Contributions	\$286,197.00	\$350,000.00	\$350,000.00
Service Fees	\$484,325.00	\$536,000.00	\$550,000.00
Other Revenue	\$400,843.00	\$153,500.00	\$25,000.00
Total Revenues	\$2,797,752.00	\$3,082,000.00	\$3,075,000.00

Indicate the amount of total funds received from Wake County, if applicable, for each fiscal year listed below.

Fiscal Year	Total Funds
FY14-15	\$86,046.00
FY15-16	\$38,755.00
FY16-17 (as requesting)	\$50,000.00

Preparer's Name: Alice Stafford Lutz

Preparer's Signature:

Alice Stafford Lutz
eSigned via SeamlessDocs.com
 Key: 438f4ebd99176e0c26fa145bc1c6428b

Date Signed:

12/22/2015

INTEROFFICE MEMORANDUM

June 3, 2016

MEMO TO: Ruffin Hall, City Manager
FROM: Ken Bowers, City Planning Director
SUBJECT: Budget Note 7 – Falls of Neuse Area Plan

Background

Council Member Cox requested a budget note on funding options for an update of the Falls of Neuse Corridor area plan. The current plan dates from 2006 and is one of the 22 area plans included in Raleigh’s Comprehensive Plan.

Since the adoption of the Falls of Neuse area plan, several developments have occurred that render the plan out of date. First, the Falls of Neuse corridor has been widened and realigned. Second, the Wake Transit Plan envisions extending bus service to the corridor. Third, the bulk of the area plan boundary has been classified as a drinking water supply watershed. Lastly, neighboring property owners have expressed concern for neighborhood retail at Falls of Neuse and Dunn Road during a recent rezoning proposal.

Staff Response

Although staff did not prioritize an update to the Falls of Neuse area plan in this fiscal year, staff concurs that the plan would benefit from an update. An immediate concern of the area is refining the land use recommendations for the corner of Falls of Neuse and Dunn. Staff believes such a decision needs to be based on a combination of market analysis and public input. However, the update should be broader to justify the time and effort an update will require of staff, the City Council, and the public who participate in the process.

Should City Council instruct staff to proceed with updating this plan, staff recommends that this update be a consultant-led effort to ensure that the process is perceived as credible and neutral by the community. Staff has prepared a draft scope of work, which is included as an attachment to this budget note. Staff estimates that the cost of the study will be \$100,000.

Funding Options:

Funding Option 1: Reallocate Funding From a CIP Project

City Council might consider some projects in the Proposed Capital Improvement Program a lower priority, and could reprogram funding from another project to support this study. If Council would like to pursue this option, staff will bring back options based on Council guidance. Council can refer to the projects in the Transportation section of the FY17 CIP for a list of potential projects that could be reprioritized.

Funding Option 2: Appropriate Transportation Capital Fund Balance

There is sufficient unbudgeted cash reserves resulting from capital project savings in the Transportation Capital funds to fund this area planning effort. While this funding source is available, appropriating funds for this study leaves less funding available for other transportation

needs that Council may consider. Re-appropriating capital project savings also leaves less available for other unanticipated needs and next year's capital process.

Funding Option 3: Council Contingency

Council can also consider using Council contingency funding. As of June 1st there is \$82,500 left in Council contingency in FY16, and \$100,000 is included in the Proposed FY17 Budget. Using this funding source now reduces the availability of funding for other priorities Council identifies.

FALLS OF NEUSE AREA PLAN: PROPOSED SCOPE OF WORK

OVERVIEW

Falls of Neuse is one of 22 area plans currently incorporated into the Comprehensive Plan. The plan was originally adopted in 2006. The plan contains policies that cover topics including land use, focus areas, roadway improvements and balancing development in an urban watershed area.

Since the adoption of the plan, there have been several changes impacting the corridor that merit a fresh look at the plan. These include:

- The widening and realignment of Falls of Neuse has gone from a concept, to engineering and design, to a completed project.
- The Wake Transit Plan proposes all-day, hourly service between downtown Raleigh and Wake Forest utilizing this corridor. There is no transit service along most of the corridor today.
- Much of the land within the plan area has been classified as a drinking water supply watershed, resulting in new overlay zoning.
- The corridor is largely built-out, with only a few undeveloped sites remaining. These are now surrounded by residential development.
- Related, a significant land use controversy involving one of these assemblages has cast doubt on current land use plan designations.

Accordingly, the update to the plan should focus on the following four topics:

- Opportunities created by the planned transit service.
- Lessons learned from the implementation of the roadway project and potential future changes.
- Land use policies consistent with the watershed designation.
- For remaining development sites, identification of future land uses and scale of development that are both viable in the marketplace and acceptable to the community.

PROPOSED SCOPE OF WORK

Task 1: Kick-off Meeting: The first task will be a meeting with the residents and stakeholders along the corridor, to better define the issues.

Task 2: Market Analysis: A market consultant will identify remaining development sites along the corridor and analyze the market demand for each for the common types of commercial and residential development. The analysis will look at competing commercial areas and identify any underserved market niches. A matrix scoring the market suitability by site and use will be provided.

Task 3: Transportation Analysis: An inventory of current transportation conditions will be undertaken, including existing ADT volumes, volume over capacity for major roadway segments, and levels of service at key intersections. Existing data will be supplemented with counts where needed. Gaps in the sidewalk network, bike facility network, and block connectivity will be identified.

Task 4: Land Use Analysis: An inventory of built conditions surrounding the identified development sites will be undertaken, including such factors as land use, future land use designation, lot size, building height, and setbacks. City staff will take the lead in providing this information to the consultants

Task 5: Community Workshop: The consultants will present the findings of the analysis conducted in Tasks 2 through 4, and with assistance from staff facilitators will brainstorm land use options for the identified development sites, as well as potential transportation improvements.

Task 6: Draft & Final Report: The consultants will develop draft recommendation and share them at a public meeting and at a City Council work session. Based on feedback, they will then produce a draft report that includes a summary of the public process, technical analysis, and plan recommendations. Staff will use this as a basis for preparing implementing Comprehensive Plan amendments, including updating the Area Specific Guidance in the Area Plans section. Both documents will be made available for public review before being finalized. The final draft will be presented to the Planning Commission and City Council for consideration and adoption.

Task	Estimated Cost
1	\$10,000
2	\$30,000
3	\$30,000
4	\$5,000
5	\$10,000
6	\$15,000
Total	\$100,000

INTEROFFICE MEMORANDUM

June 3, 2016

MEMO TO: Ruffin Hall, City Manager

FROM: Ben Canada, Interim Budget and Management Services Director
Bo Gattis, Budget Analyst

SUBJECT: Budget Note 8 – Percent for Art Funding

Background

Since 2009, The City of Raleigh has had a “Half Percent for Art” program (HPA), which allocates one-half percent of the construction costs of eligible projects to public art. Council Member Baldwin requested information about a potential increase to one percent. This memorandum describes how this increase could be applied to our five-year Capital Improvement Program (CIP).

The current HPA ordinance applies the program to capital projects “providing significant general public access.” Traditionally, this has included community centers and recreation facilities, road widenings, streetscapes, fire stations, and general government facilities. Staff apply the HPA program to new facilities, but not to ongoing capital maintenance activities, such as street resurfacing or building mechanical projects. The Public Art and Design Board (PADB) has discretion to pool funds from multiple projects and select alternative locations.

In February 2016, City Council approved the Raleigh Arts Plan, which includes many arts and cultural programming goals. One specific recommendation is to incrementally increase the one-half percent allocation to two percent (see goal 5.12 on page 29 of the Raleigh Arts Plan 2016).

Potential Transition to One percent Allocation

Should City Council choose to increase the public art allocation from one-half percent to one percent, staff proposes a forward-looking approach. We recommend applying the full one percent to new projects included in the Proposed Five-year CIP. We recommend continuing all previously approved projects using the existing one-half percent allocation. The forward-looking approach allows for a more gradual funding transition. This approach requires no formal Council action to change the Proposed Budget.

The Proposed FY2017-FY2021 CIP includes three new eligible projects, including the consolidated civic campus, police training center, and Fire Station #1 and Fire administrative space. At one-half percent, we estimate providing \$850,000 for public art. The recommended approach would double the public art allocation for these projects to \$1.7 million. Because these three projects are not yet in design, staff do not propose adjusting the estimated budgets in the Proposed CIP at this time. Future Proposed CIPs, however, may recommend budget adjustments.

The proposed approach would not increase public art funding in previously approved capital projects found in the 2013 Transportation bond package, 2014 Parks bond package, or other capital projects currently under construction or in the design phase. Moving forward, all new eligible projects added to the CIP would assume a one percent for art allocation.

2014 Parks Bond Alternative

An alternative approach, which could be considered in addition to the staff proposal, is to apply the full one percent to planned projects in the 2014 Parks bond package. Ten projects are art-eligible. While staff have not finalized all construction estimates, staff estimated roughly \$175,000 for public art at the one-half percent amount. A full percent would double the amount to roughly \$350,000. Details are shown in the table below.

Should City Council wish to apply the increase to the parks bond projects, staff recommend reallocating \$175,000 from other projects within the \$91.775 million bond package. This will require scope reductions to other approved projects. This change would also leave less flexibility to respond to higher construction bid prices and inflationary factors.

2014 Parks Bond Art-eligible Projects	Total Project Budget (City funds)	Estimated Construction Costs	1/2 Percent	1 Percent
John Chavis Memorial Park	12,500,000	9,375,000	46,875	93,750
Baileywick Park Community Center	12,000,000	8,400,000	42,000	84,000
Pullen Art Center	6,000,000	4,200,000	21,000	42,000
Walnut Creek Softball Complex	5,000,000	3,750,000	18,750	37,500
Crabtree Creek Greenway West	4,400,000	3,300,000	16,500	33,000
Perry Creek Park Development	2,000,000	1,500,000	7,500	15,000
Brentwood Park Improvements	2,000,000	1,400,000	7,000	14,000
Capital Blvd Implementation	2,000,000	1,400,000	7,000	14,000
Lineberry Neighborhood Park	1,250,000	937,500	4,688	9,375
Walnut Creek Wetland Park Improvements	1,000,000	700,000	3,500	7,000
			174,813	349,625

Staff do not recommend applying the increase to projects that are in the late design phase or construction phase because of budgetary challenges this would present. This includes most projects in the 2013 Transportation bond package or other previously approved projects, such as new fire stations.

If either City Council or you have additional questions regarding a One Percent for Art program, or need additional information, please let us know.

INTEROFFICE MEMORANDUM

June 3, 2016

MEMO TO: Ruffin Hall, City Manager

FROM: Diane Sauer, Parks, Recreation, and Cultural Resources Director
Bo Gattis, Budget Analyst

SUBJECT: Budget Note 9 – Falls Whitewater Park

Background

The concept for a whitewater park below Falls Dam has been considered since the late 1970's when construction on the dam began. The 2003 voter approved Park Bond referendum provided \$150,000 to complete a feasibility study.

The feasibility study for the Falls Whitewater Park was conducted in 2009. The project team included a 17-person Steering Committee made of representatives from the paddling community, adjacent homeowners, City of Raleigh staff, US Army Corps of Engineers (USACE), the Neuse River Organization, and the North Carolina Wildlife Resources Commission. The study was approved by City Council on May 17, 2011. Upon adoption of the plan, the Falls Whitewater Park Committee (FWPC), a nonprofit organization, committed to raise funds for the capital cost to design and build the whitewater park.

In July of 2012, the City of Raleigh entered into a Memorandum of Understanding (MOU) with the Falls Whitewater Park Committee, Inc. The MOU designates the FWPC as the fiscal agent partner for the project that includes responsibilities for fundraising and solicitation of other resources including grants, in-kind contributions and corporate donations for the construction of the whitewater park. The agreement does not preclude the city from also seeking funding sources.

The total cost estimate for the Falls Whitewater Park project is approximately \$3.6 million. Most recently, an environmental assessment of the project is scheduled to begin in the fall of 2016 and is budgeted at \$115,000. More background information on this proposal is available in the attached staff memorandum from 2014.

Council Member Cox has requested information regarding potential funding options to support the Falls of Neuse Whitewater Park project and capital budgets for Parks, Recreation and Cultural Resources (PRCR) projects in or near City Council District B.

Current and Planned Parks, Recreation and Cultural Resources Projects

Table 1 (next page) identifies current and future PRCR Department CIP projects within City Council District B. The table includes projects that are not currently under construction. The table identifies each project, the associated fiscal year and available project budget, and the source of funds. These project budgets may be reprogrammed for another project, effectively cancelling or delaying the current project in favor of a different one.

Table 1: Planned PRCR Projects in City Council District B

Project	Year	Available Budget	Funding Source
Buffaloe Road Athletic Comfort Station*	FY16	\$147,155	CIP
Falls Whitewater Park Environmental Assessment	FY16	\$115,000	CIP
Marsh Creek Maintenance Operations Facility	FY16-18	\$23,612	CIP
River Bend Park**	FY16	\$2,000,000	CIP / Bond
Brentwood Park & Facility Improvements	FY17	\$150,000	CIP / Bond
Greenway Bridge Replacement at Neuse River	FY17	\$330,000	CIP / Bond
Marsh Creek Park Disc Golf Construction	FY17	\$75,000	CIP
Buffaloe Road Athletic Park Lighting Upgrades	FY18	\$800,000	CIP / Bond
Green Road Tennis Resurfacing	FY19	\$20,000	CIP
Greenway Bridge Replacement at Brentwood	FY19	\$21,000	CIP / Bond
Greenway Paving Wakefield Trail	FY19	\$540,000	CIP / Bond
Spring Forest Road Field Renovations	FY19	\$37,500	CIP
Spring Forest Road Field Fencing	FY21	\$35,000	CIP

*Buffaloe Road Athletic Park Comfort Station is currently under design with the new dog park that is being proposed.

**River Bend master plan process currently underway was funded by the private developer adjacent to the site. Budget listed in this table is for park design and construction.

Projects Under Construction

Council Member Cox also requested information on five projects either under construction or projects recently completed. Staff reviewed the project budgets for Abbotts Creek Park, Annie Louise Wilkerson Nature Preserve Park, Forest Ridge Park Phase 1 Development, and the Horseshoe Farm Park and Farmhouse Renovation in order to identify residual funds that may be available in those accounts once construction has been completed.

The total budget for the Abbotts Creek Park project is \$12.8 million, including \$1.5 million reallocated from the current Land Acquisition account and \$1.2 million contributed by Wake County. The project has a balance of \$1.1 million, however the completion of a pedestrian connection to the new park and center and various project closeout obligations are ongoing. Upon completion, staff proposes that the balance of project funds be transferred back to the Land Acquisition account.

The original budget for Annie Louise Wilkerson Nature Preserve Park Phase II was \$2.5 million. Upon completion of the project, there will be an estimated balance of approximately \$70,000 remaining in the project account.

Forest Ridge Park recently began construction this past winter. The current project budget is \$6.26 million. The project is in its earliest construction phases, given market pricing volatility and future unforeseen conditions staff does not expect project savings at this point in time.

The original budget for the current Horseshoe Farm Farmhouse Renovation project was funded by a \$250,000 Parks and Recreation Trust Fund (PARTF) grant. This project, in the construction phase, will most likely be completed without any residual funds. Horseshoe Farm Park construction total budget was approximately \$2.2 million. Currently, \$65,000 remains in the project and is being used for final landscaping and signage improvements as a result of construction closeout.

City Council Consideration

Should Council Members wish to fund the Falls Whitewater Park with existing resources, City Council may identify which currently budgeted projects discussed above to allocate resources from and direct staff to prepare an action to transfer identified resources to a Falls Whitewater Park project.

In addition to the budgeted projects discussed above, available residual funds from completed PRCR CIP projects currently total about \$1.6 million. These funds are accumulated project savings from all completed parks projects and are not limited to only projects in District B. Staff recommends using these savings to address soil remediation at Dix Park, which will require the City to encumber roughly \$1.2 million, a portion of which will be reimbursed later by the State. These accumulated savings also serve as a contingency to cover project overages due to the tight construction market or other unforeseen challenges.

Yet another option for City Council to consider is General Fund reserves in excess of the City's 14% minimum fund balance policy. As of June 1, 2016, the City's General Fund has approximately \$12.1 million in reserves above the 14% goal. These funds could be applied to this one-time need. The balance in excess of the policy goal has typically been held for such as purposes as:

- 1) contingency funds for economic downturns or changes in sales tax distribution,
- 2) reserves for high priority projects, such as Raleigh Union Station, and,
- 3) contingency funds for emergency situations.

If either City Council or you have additional questions regarding existing Parks, Recreation, and Cultural Resources CIP projects in Council District B or the Falls Whitewater Park, please let us know.

Falls Whitewater Park Project Overview and Status Report

At the July 15th, 2014 Raleigh City Council meeting, staff was directed to provide an overview of the status, budget and operations of the proposed Falls Whitewater Park.

A.) Project History and Background

The concept for a whitewater park below Falls Dam has been in existence since the late 70's when construction on the dam began. A preliminary analysis was completed in 2003 and the process for the full feasibility study began in 2009. The 2003 Parks and Recreation Bond allocated \$150,000 for the whitewater Park. This allocation was used to fund the feasibility study. The feasibility study included the establishment of a 17-person Steering Committee made of representatives from the paddling community, adjacent homeowners, City of Raleigh staff, US Army Corps of Engineers (USACE), the Neuse River Organization, and the North Carolina Wildlife Resources Commission. The Steering Committee was intricately involved in the design process. Additionally, over the course of the design period, three well attended public meetings were held.

The feasibility study was completed in 2011 and the conceptual plan was adopted by the City Council on May 17, 2011. Upon adoption of the plan, the paddling stakeholder group committed to raising the full capital cost to design and build the whitewater park. Currently, the Falls Whitewater Park is a mid-term action item (Up to 10 years) in our newly adopted Parks, Recreation and Cultural Resources System Plan.

B.) Project Area Context – (Regional map Appendix B)

The 2030 Comprehensive Plan identifies the future whitewater park as creating a “sense of place” in the Falls Community. Additionally, Northeast Raleigh, more specifically the Falls Lake Dam area, continues to be an emerging outdoor recreation location with several existing facilities.

The Neuse River Greenway trail begins in this area, complete with a trailhead, parking lot and canoe/kayak launch. Upstream from the site of the proposed whitewater park, at the base of the dam, are USACE facilities including picnic tables, a restroom, fishing access and trail connections to the Falls Lake Recreation Area and Visitor Center. These facilities are also connected to the Statewide Mountains-to-Sea Trail via the South Shore Trail of Falls Lake. Additionally, the South Shore Trail will provide access to the City's Dr. Annie Louise Wilkerson, MD Nature Preserve Park and to the under construction Honeycutt Creek Greenway Trail. The Falls Lake Dam area also has a strategic connection to the future Forest Ridge Park, which is a 600-acre park project, currently in the planning, design, and permitting stages. Phase 1 of Forest Ridge Park will contain an education center, mountain biking trails, playgrounds, picnic area and restrooms. Future phases include an overnight lodge and lake access. Additionally, the Leonard tract is an 83-acre park property that is located adjacent to the proposed whitewater site and greenway trail which may allow for future adventure or outdoor recreation opportunities. The completion of the proposed whitewater park will provide an additional outdoor

recreation destination in this area, serving as an anchor for activities that include hiking, biking, walking, boating, fishing, and passive observation.

C.) Programming and Boating Days

A key consideration during the development of the feasibility study was to ensure that the park could provide activities for multiple user groups including kayakers, canoeists, tubers, fishermen, stand-up paddle boarders, swimmers, etc. Therefore, the whitewater course was designed for:

- Recreation boating and local freestyle competition
- Informal races
- Local slalom and freestyle events
- Beginner, children, and family course events
- Swift water rescue training

Hydrology and Boating Days

Water flow at the site is regulated by the USACE Falls Lake Dam, therefore no scheduled, facility based releases are anticipated. The useable boating days for this site are defined as a minimum net flow of 200 cfs. This flow rate corresponds to the low range of discharge in man-made whitewater parks of similar channel width and fall, as well as what customers will pay for at other courses where admission is charged. Whitewater kayaking and canoeing activities can occur at 200 cfs. Tubing and other water activities such as wading, fishing, and swimming, will be possible at lower flows down to 50 cfs; however the quality of the experience is subjective.

Without any modifications to the hydrology of the river, an analysis reveals an average of 35 days per year would provide the recommended net flow of 200 cfs. An analysis using 50 cfs as the net flow indicates an average of 165 boating days per year, without modifications.

To increase potential boating days, three in river diversion weir designs were considered. The smaller fixed crest diversion weir was chosen as the best option based upon maintenance and environmental considerations. This option would increase the average boating days per year (200 cfs) to 65.70 days.

D.) Project Scope

Based on the 2011 Feasibility Study recommendations, the following amenities would be implemented:

- Water course amenities
 - Natural boulders and engineered structures
- Parking area (In addition to the existing greenway trail parking)
 - Some spaces sized for boat trailers
 - Direct access to put-in/take-out areas to minimize trail user conflicts
- Greenway trail modifications to allow pedestrian access to / from launch area
- Boat launch / put-in area and take-out area
- Shoreline stabilization

- Elevated viewing area
- Additional amenities: restrooms/changing facility and lighting

E.) Design and Construction Cost Estimates

2011 Feasibility Study – Cost Estimate	
Total Construction Cost	\$2,500,000
Design and Permitting	\$400,000
Subtotal Project Cost	\$2,900,000
Add Alternates (Rounded boulder in lieu of quarried stone)	\$200,000
Total Project Cost (25% contingency)	\$3,100,000

2014 Cost Update	
2011 Project Cost	\$3,100,000
Restroom	\$190,000
Cost Increase from 2011 (10% Inflation)	\$310,000
Total Project Cost (2014)	\$3,600,000

F.) Operations and Maintenance Estimate:

Due to the nature of this park being unlike any other facility in the city or the region, estimates for operations and maintenance were determined based on the projected amenities as well as input from other whitewater parks (Canon City, CO, Glenwood Springs, CO, Siloam Springs, CO, Buena Vista, CO and Breckinridge, CO) similar in nature, design, and use. However, it should be noted; the US Whitewater Center in Charlotte is a very different facility in terms of design, components, and use and does not provide an equivalent comparison for maintenance and operation costs.

- Research indicates that a properly designed whitewater park does not have high maintenance costs for in-water or bank improvements.
- In-water and bank features have minimal maintenance requirements if constructed correctly.

Estimated Annual Operations and Maintenance Cost:

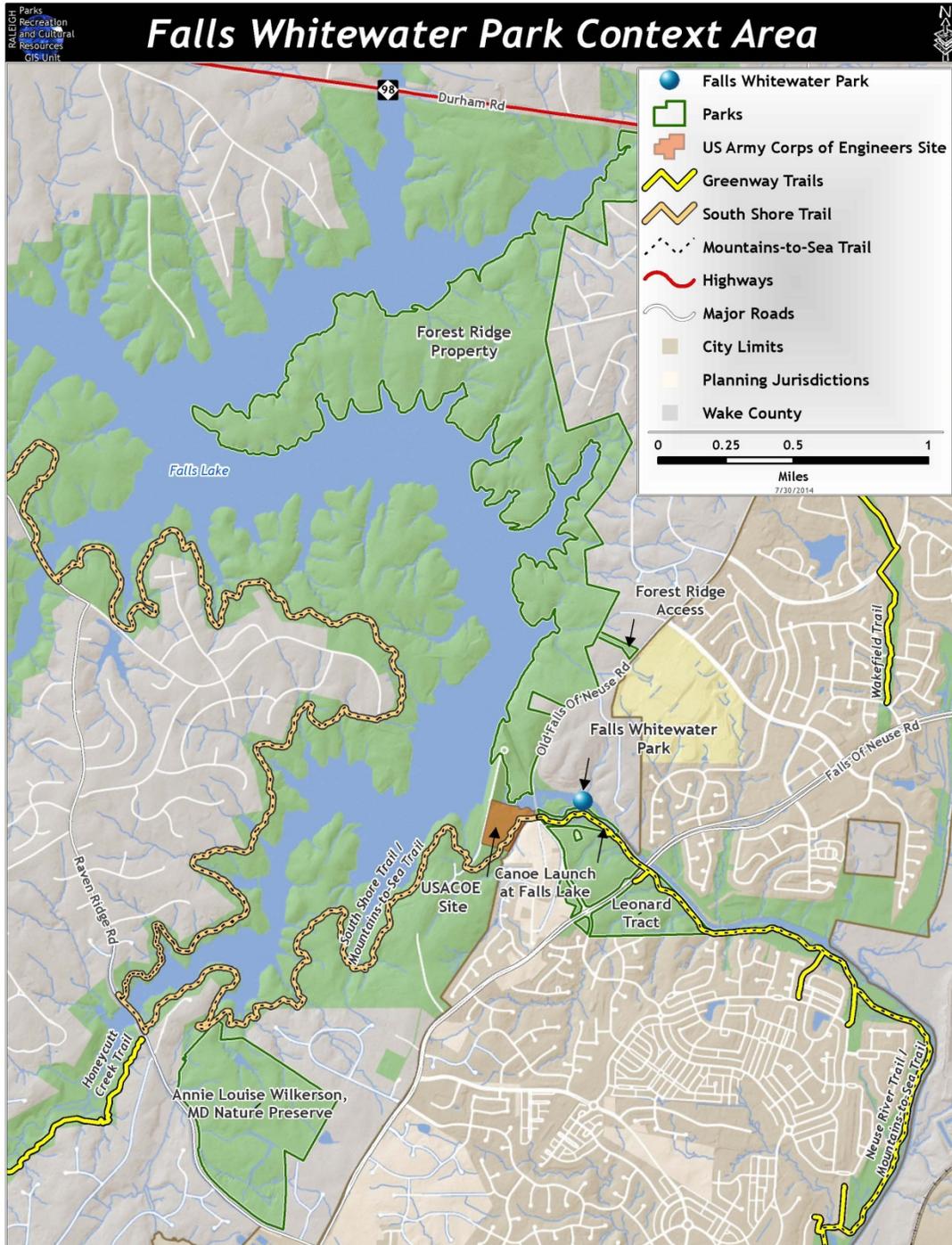
- General maintenance and repairs: \$20,000
- Custodial Services (Comfort Station Building): \$12,000
- Facility Management and Utility Fees: \$2,000.00 Annual Cost
 - **Total Annual O&M Costs: \$34,000**

G.) Estimated Timeline for Implementation

- **Estimated Project Total = 36 to 48 months**
- Environmental Assessment (EA) = 12 to 18 months
- Design and Permitting = 14 to 20 months (some portions concurrent with the EA)
- Bidding and Construction = 12 to 16 months

Appendix

A. Whitewater Park -Regional Map



B. Site Plan



June 6th Budget Work Session Questions and Answers

Housing and Neighborhoods' Affordable Housing Budget and Activities

Council Member Cox asked several questions about Housing and Neighborhoods' affordable housing budget and activities. Staff is providing responses to those questions in this document.

1. *How much housing money does the City currently have on hand?*

The Community Development budget is separated into four “buckets”. Each “bucket” of funding is generally used for different types of projects and activities. They are as follows:

1. CDBG (Community Development Block Grant)
2. HOME (Home Investment Partnership)
3. ESG (Emergency Solutions Grant),
4. Affordable Housing Bonds (local bonds).

The City currently has approximately \$2.4M in federal funding that has not been committed at this point in time. The term commitment is used when staff actually encumbers funding for a specific project or activity. Although these funds have not been committed, they have been budgeted for activities such as: homeownership development, rental development, infrastructure, and design.

The CDBG balance is approximately \$1.2M and the HOME balance is approximately \$1.2M. The HOME fund balance was recently at \$1.7M until a commitment of \$525K was made to a 9% Tax Credit project (Amber Spring). The ESG funds have essentially been depleted and there is a remaining balance of approximately \$3000. The final funding source has recently been completely committed to multiple affordable housing tax credit deals. Over the past couple of years, the bond funds have been heavily used to provide gap financing for multi-family affordable housing via Council's direction.

Bond Funds

In February of 2016, Staff made a presentation to Council about local funding alternatives for affordable housing. At that time, there was approximately \$18.4M in bond funds that were pending commitments or had been committed. Below is a recap of that portion of the presentation:

Multi-Purpose Intake Center	\$1,648,000
Rental Developments	\$9,050,000
- Villages at Washington Terrace	\$6,800,000
- Sunnybrook Village Apartments	\$1,500,000
- Wakefield Commons Apartments	\$750,000
First Time Homeownership	\$635,000
Homeowner Rehabilitation	\$300,529
2016 Housing Credit Applications	\$3,900,000
- Capital Towers	\$2,800,000
- North and Millbank Court	<u>\$1,100,000</u>
TOTAL AVAILABLE	\$2,889,119

In addition to the commitments above, Council then further committed the remaining bond funds to three separate developments. Those developments and our commitments are as follows:

*Booker Park	\$2,200,000
*Beacon Ridge	\$720,000
Southlight	<u>\$450,000</u>
TOTAL	<u>\$3,370,000</u>
Remaining Balance from February	<u>\$2,889,119</u>
Amount above current bond funding	(\$480,881)

Note: It is very unlikely that both developments with the asterisks beside them will receive tax credits. Therefore, it is unlikely that the City will need to participate in both of these developments.

Over the past ten years, the North Carolina Housing Finance Agency (NCHFA) has only provided tax credits for two 9% projects on average within the Raleigh city limits. This year, there are a total of three 9% tax credit projects in the Raleigh city limits. The City Council has committed funds to all three developments. Two of which will be funded through bonds, and the third through HOME funds.

2. *How many reserve accounts does the City have for housing and how much money is in each account?*

As discussed in question 1, the \$18.4M in bond funds had commitments leaving \$2,889,119 available in February, with Council making additional commitments for the remaining bond funds since then.

There are no reserve accounts in the federal funding sources.

3. *How much rental income does the City take in annually? How much did the City take in during the past year?*

The City of Raleigh has a rental portfolio consisting of 195 units that has been in place for over a decade. This portfolio generates nearly \$90K per year. These funds are cycled back into Community Development projects and activities the following year. Year-to-date, the portfolio has generated just over \$36K.

4. *What are the anticipated housing expenses for 2017 and what are the details for them? What housing projects are planned for 2017?*

As discussed in question 1, Council has further committed renaming bond funds to three separate developments:

*Booker Park	\$2,200,000
*Beacon Ridge	\$720,000
Southlight	<u>\$450,000</u>
TOTAL	<u>\$3,370,000</u>

June 6th Budget Work Session Questions and Answers

Affordable Housing Benchmarks

Council Member Stephenson requested benchmark information on what other municipalities are doing to address affordable housing needs.

Over the past several months, staff has provided information to City Council pertaining to how other municipalities fund affordable housing. Moreover, the information provided was formulated around local funding sources. Staff has noted that benchmarking North Carolina municipalities would be more useful due to the “apples to apples” comparison. Municipalities outside of state may or may not be subject to the same enabling legislation.

Staff has researched and conducted an unofficial survey for the following municipalities, and how they provide local funds for affordable housing.

Municipality	Funding Source	Frequency	Additional Information
Asheville	General Fund	Annually	The City of Asheville has a Housing Trust Fund. The City places \$500K in the fund on an annual basis. The City has been operating in this way for 22 years.
Charlotte	Bonds	Regularly Scheduled	The City of Charlotte uses a similar mechanism as the City of Asheville. They also have a Housing Trust Fund. The fund is replenished via a regular bond schedule. They have placed \$92M in this fund since 2001.
Durham	Property Tax	Annually	The City of Durham has a 1 cent tax dedicated for affordable housing (“penny for housing”). In addition, the City Manager is requesting additional funding for affordable housing in this year’s budget.
Greensboro	Property Tax	Annually	For the last several years, the City has dedicated approximately one cent of the property tax rate (the Nussbaum Housing Partnership Fund) to ensure that Greensboro has a reliable source of funding for its housing programs. Annual income into the fund is estimated to be \$1.3 million. The fund supports several affordable housing projects.
Winston-Salem	Bonds	Not Scheduled	The City of Winston Salem recently floated a G.O. Bond in 2014. Affordable housing was a top priority during the process. The voters approved \$6M for housing during the process.

Staff has noted that benchmarking North Carolina municipalities would be more useful due to the “apples to apples” comparison. Municipalities outside of state may or may not be subject to the same enabling legislation. In an effort to provide general information staff has identified the following municipalities, as addressing the affordable housing challenge in different ways.

1. **Jacksonville, FL** – The City of Jacksonville, FL uses federal funding, state funding, and a general funds match for their affordable housing.
2. **Atlanta, GA** – The City of Atlanta, GA uses federal funding, state funding, and general funds match for their affordable housing.
3. **Nashville, TN** – The City of Nashville is a partner in a Housing Trust Fund (along with the Metro Council). The fund is named the Barnes Fund and it has been in existence since 2014. The City of Nashville appropriates funds to this program.
4. **Austin, TX** - Austin’s Housing Trust Fund was created in 2000 to contribute to the preservation and creation of reasonably priced housing for City residents, to revitalize neighborhoods, and to build the City's tax base. The City Council defined various financing mechanisms for ongoing revenue to the HTF including dedicating 40% of all incremental tax revenues derived from developments built on property located in the Desired Development Zone.
5. **Philadelphia, PA** – The Philadelphia Housing Trust Fund was established in 2005 and is expected to generate \$10 million each year through a surcharge on document recording fees that range from \$57 to \$72 depending on the document type, such as such as birth certificates, deeds of trust, and marriage licenses.
<http://www.phila.gov/ohcd/HTFUND.htm>
6. **Salt Lake City, UT** - The Salt Lake City Housing Trust Fund is funded through Tax Increment Financing (TIF) proceeds. Administrators must apply for a portion of TIF revenues on an annual basis, and typically receive between \$360,000 and \$1 million each year. The TIF district is set to expire in 2025. <http://www.slcgov.com/hand/hand-housing-trust-fund>
7. **San Francisco, CA** - San Francisco’s Housing Trust Fund was established in 2012 to create a permanent source of revenue estimated at \$1.5 billion to be invested in affordable housing production and housing programs over the next 30 years. Revenue sources to the fund include TIF district funding, a portion of hotel tax that was appropriated yearly for affordable housing, an additional \$13 million in new General Fund revenue from an increase in business license fees, and a real estate transfer tax for transactions involving all properties valued at \$1 million or above by 0.2 percent.
<http://www.sfmayor.org/index.aspx?page=846&recordid=186&returnURL=%2findex.aspx>

Federal Funds

The Annual Action Plan (AAP) is not only the City of Raleigh's application to the U.S. Department of Housing and Urban Development (HUD) for our entitlement funds, but it also serves as a "road map" for Council, staff, and the community for forthcoming CD related activities. For example, in FY 16-17 staff anticipates that HOME funds will be used for the following activities: homeowner rehabilitation, funding affordable housing through a Community Housing Development Organization (CHDO), rental housing development, and second mortgages for low to moderate income homebuyers.

Staff anticipates that homeowner rehabilitation expenditures will fall within \$500K- \$600K. The rehab numbers will likely increase due to some potential changes in the program. In addition, CHDO funding must be at least 15% of the HOME allocation. Therefore, the anticipated expenses will certainly be above \$150K. Finally, staff always anticipates providing gap financing for rental housing development.

In FY17, the CDBG funds will be directed towards "neighborhood revitalization". For purposes of the City of Raleigh's Community Development Division, neighborhood revitalization is loosely defined as those activities that help provide housing and economic opportunities for low-moderate income households. For example, CDBG funding will be used for the following activities: site preparation for construction, infrastructure, design planning, limited repair rehabilitation, and economic development.

Staff anticipates that neighborhood revitalization expenditures will fall within \$900K- \$1.1M. The bulk of these expenditures are correlated to the ongoing infrastructure project in East College Park (ECP) – nearly \$800K. In addition, approximately \$200K in funding has been set aside for the grading and preparation of the homes that are to be constructed in ECP. There are other activities such as the limited repair program, economic development, and design services that will require funding as well. Each of the aforementioned activities can fluctuate in expenditures annually. Community Development funding is certainly focused in southeastern portion of Raleigh; however, staff understands that there are other areas of need across the city.

June 6th Budget Work Session Questions and Answers

Police and Fire Salary Budget

Council Member Cox asked a question on the budgeted salary increase for Police and Fire and how it relates to the proposed average 3.25% merit increase.

Salaries are included in the numbers referenced on page B-19 in the Proposed Budget document. This division breakout also includes benefits and operating costs such as fuel, vehicle maintenance and uniforms. The increases in division budgets are the result of all of those changes combined.

Page F-6 of the proposed budget shows a personnel increase of .5% for the Fire Department and page F-8 shows a .3% increase for the Police Department compared to the FY16 adopted budget. These amounts do include the average 3.25% merit increase (including 3.5% increase for quartiles 1 and 2 and 3.0% for quartiles 3 and 4). The total salary budget is impacted by several factors including employee turnover- as employees retire or leave for other reasons the next year's salaries are budgeted based on actual employees on the payroll.

The following table shows the FY16 Adopted Budget information, as well as this year's projected actuals for the personnel lines based on current payroll for the year. The FY17 Proposed Budget includes a growth rate high enough to cover the merit increase as well as other growth factors such as the new positions included in the departments' proposed budgets.

	FY16 Adopted Budget	FY16 Projected Actuals	FY17 Proposed Budget	Growth Over FY16 Adopted	Growth Over FY16 Projected
Police Personnel	\$54,690,643	\$51,000,000	\$54,844,783	0.3%	7.5%
Fire Personnel	\$36,618,566	\$35,600,000	\$36,803,949	0.5%	3.4%

Attached are the pages in the Proposed Budget document referenced in this note.

Additional information on turnover in the Police and Fire Departments can be found in a separate Questions and Answers document.

General Fund

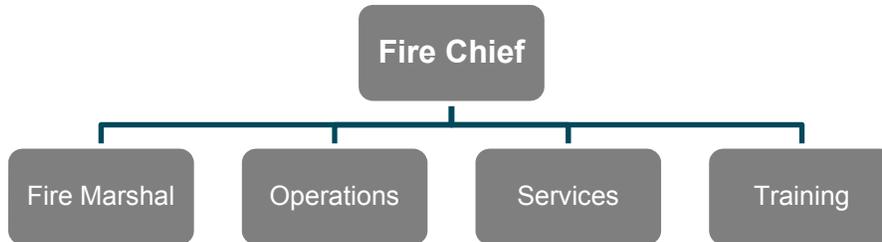
Appropriations by Division

	ADOPTED 2014-15	ADOPTED 2015-16	PROPOSED 2016-17	CHANGE FY16 To FY17
Transportation⁽¹⁾				
Transportation Services	0	0	24,678,421	
Stormwater Street Maint	0	0	4,514,830	
Safelight	0	0	899,129	
CAMPO	0	0	209,721	
Subtotal, Transportation	\$0	\$0	\$30,302,100	
Engineering Services⁽¹⁾				
Engineering Services	0	0	4,272,270	
Construction Mgmt-Eng Svcs	0	0	1,387,068	
Design Development-Eng Svcs	0	0	99,144	
Facilities Maint-Eng Svcs	0	0	9,032,875	
Park Facility Maintenance	0	0	2,823,331	
Subtotal, Engineering Services	\$0	\$0	\$17,614,688	
City Planning⁽¹⁾	\$5,521,777	\$5,704,988	\$4,743,802	(16.8%)
Development Services⁽²⁾	\$8,551,656	\$10,224,555	\$13,325,411	30.3%
Housing & Neighborhoods				
Community Services	1,874,722	1,931,873	1,984,741	2.7%
Housing & Neighborhood Admin.	0	224,457	512,753	128.4%
Housing & Neighborhood Preservation	2,549,587	2,653,948	2,747,138	3.5%
Subtotal, Housing & Neighborhoods	\$4,424,310	\$4,810,277	\$5,244,632	9.0%
Police				
Administration	19,966,431	18,898,851	20,210,382	6.9%
Police Chief's Office	2,728,042	2,774,497	2,841,721	2.4%
Special Operations	9,206,925	9,297,788	9,540,848	2.6%
Field Operations	42,412,000	43,461,396	44,138,645	1.6%
Detective Operations	18,921,556	19,153,427	19,846,493	3.6%
Subtotal, Police	\$93,234,954	\$93,585,958	\$96,578,089	3.2%
Fire				
Administration	2,556,740	2,593,947	2,667,523	2.8%
Fire Prevention	3,298,680	3,571,999	3,707,473	3.8%
Fire Operations	42,100,059	43,092,456	43,968,177	2.0%
Support Services	4,532,715	4,712,201	4,943,169	4.9%
Hazmat Operations	84,292	84,000	89,000	6.0%
Training	1,317,856	1,415,001	1,550,960	9.6%
Subtotal, Fire	\$53,890,343	\$55,469,604	\$56,926,303	2.6%
Emergency Communications	\$7,962,570	\$8,121,732	\$8,952,091	10.2%

Fire

Mission

The mission of the City of Raleigh Fire Department is Unselfish Dedicated Service. Our vision is to anticipate and prepare, while growing and empowering.



Department Overview

The Fire Department is responsible for fire prevention, fire inspections, fire suppression, rescue, hazardous materials response and life safety education for the citizens and visitors of Raleigh.

Additional information regarding the Fire Department may be obtained by contacting Department Head, Fire Chief John T. McGrath, at (919) 996-6115 or via email at John.McGrath@raleighnc.gov.

Budget Highlights

- Initiates new fire apparatus replacement schedule to replace aging fleet. Funding is included to replace one engine and two ladders (\$450,000).
- One Deputy Fire Marshals is added (\$93,000) to provide additional plan review capacity and to complete state mandated fire inspections in new and existing commercial buildings. The position is partially funded with anticipated inspection revenue.
- Converts part-time funding to create a full-time Senior Staff Support Specialist (\$42,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	PROPOSED	CHANGE
	2013-14	2014-15	2015-16	2016-17	FY16 to FY17
EMPLOYEES					
Fire Administration	10	9	9	10	1
Fire Operations	516	544	544	543	(1)
Fire Support Services	11	12	12	12	0
Fire Training	6	8	8	9	1
Hazmat Operations	1	0	0	0	0
Office of the Fire Marshall	33	34	36	37	1
TOTAL	577	607	609	611	2
DIRECT EXPENDITURES BY DIVISION					
Fire Administration	2,382,431	2,480,036	2,593,947	2,667,523	2.8%
Fire Operations	40,134,236	41,899,372	43,092,456	43,968,177	2.0%
Fire Support Services	4,045,447	4,127,561	4,712,201	4,943,169	4.9%
Fire Training	1,310,605	1,339,587	1,415,001	1,550,960	9.6%
Hazmat Operations	59,450	69,440	84,000	89,000	6.0%
Office of the Fire Marshall	3,043,207	3,286,134	3,571,999	3,707,473	3.8%
TOTAL	\$ 50,975,376	\$ 53,202,130	\$ 55,469,604	\$ 56,926,303	2.6%

Budget Detail (continued)

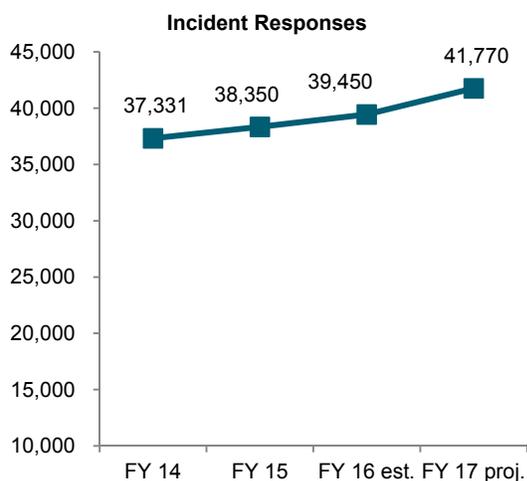
	ACTUALS	ACTUALS	ADOPTED	PROPOSED	CHANGE
DIRECT EXPENDITURES BY TYPE	2013-14	2014-15	2015-16	2016-17	FY16 to FY17
Personnel	33,793,209	35,661,844	36,618,566	36,803,949	0.5%
Employee Benefits	10,259,071	10,873,346	11,104,599	11,905,808	7.2%
Operating Expenditures	5,620,630	5,456,829	6,523,926	6,980,012	7.0%
Special Programs and Projects	1,215,602	1,022,675	1,017,820	1,046,734	2.8%
Capital Equipment	10,100	98,559	107,800	97,800	(9.3%)
Interfund Transfers	76,764	88,878	96,892	92,000	(5.0%)
TOTAL	\$ 50,975,376	\$ 53,202,130	\$ 55,469,604	\$ 56,926,303	2.6%

Key Initiatives

- Establish a fleet management program, including but not limited to baseline specifications in alignment with industry standards and a multi-year replacement schedule, to procure and maintain a fleet that meets the department's evolving needs.
- Improve the physical and functional condition of legacy fire facilities via a systematic process that utilizes a multi-year programmed capital budget. (*Safe, Vibrant & Healthy Community, Objective 1*)
- Implement and sustain an organization-wide Career Development Program. (*Organizational Excellence, Objective 4*)
- Pioneer an innovative Community Outreach Program that identifies a flexible system for public safety education, use of various communication mediums, and marketing.

Performance Indicators

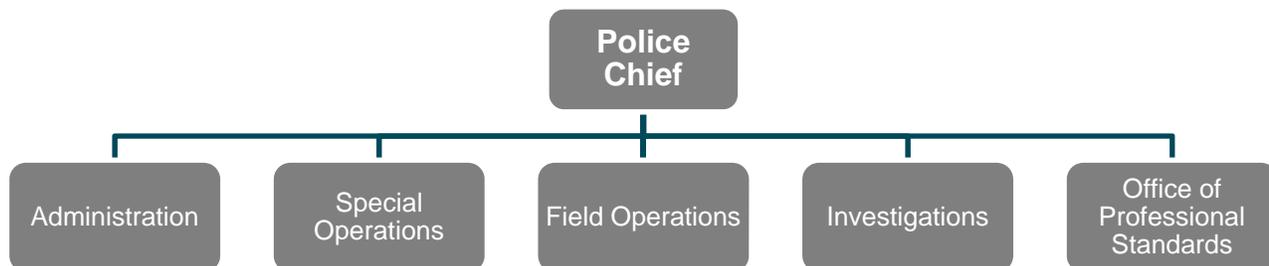
	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	2014-15	2015-16	2016-17
Percent of responses in which 1st alarm arrives < 8 minutes	96.6%	96.4%	96.5%	96.4%
Percent of responses that are first responder/EMS	61.9%	60.8%	61.2%	59.0%
Fires investigated	265	251	260	270
Permits issued	1,796	1,828	1,860	1,892



Police

Mission

In the spirit of service, the Raleigh Police Department exists to preserve and improve the quality of life, instill peace, and protect property through unwavering attention to our duties in partnership with the community.



Department Overview

The Police Department works in partnership with the community to identify and address conditions that give rise to crime. The Department employs a policing approach that emphasizes the importance of maintaining a full range of enforcement priorities, including quality-of-life issues and violations that breed more serious crime. Through the dedicated service of officers and civilians, district policing, innovative programs, effective technology use, and enhanced relationships between citizens and the police, the Department is confronting crime in Raleigh and making the city an even better place to live, work, visit and conduct business.

Additional information regarding the department may be obtained by contacting Cassandra Deck-Brown, Chief of Police, at (919) 996-3385 or via e-mail at Cassandra.Deck-Brown@raleighnc.gov.

Budget Highlights

- Funding for implementation of a pilot phase of a body worn camera program is included (\$1,440,000). The program is expected to produce numerous benefits including increased public trust, higher efficiency in investigating complaints and increased quality of evidence collection.
- Addition of two Computer Systems Specialist positions (\$112,000) to support implementation of body worn cameras and IT supports needs.
- Adds a Police Officer (\$71,000) position to focus on the Department's recruiting efforts.
- Budget includes \$643,000 in appropriation from asset forfeiture reserves. The funding will be used for three approved purposes in FY17; converting vehicles for the Vice Unit (\$250,000), purchase of a bomb diffusing robot (\$186,000), and the fourth year of the DWI squad grant match (\$207,000). Any unspent funds for these purposes will revert back to the asset forfeiture reserve.

Budget Detail

	ACTUALS 2013-14	ACTUALS 2014-15	ADOPTED 2015-16	PROPOSED 2016-17	CHANGE FY16 to FY17
EMPLOYEES					
Police Administrative Services	65	68	70	75	5
Police Chiefs Office	27	28	28	28	0
Police Detective Division	201	199	197	195	(2)
Police Field Operations	499	506	514	515	1
Police Special Operations	84	89	89	89	0
TOTAL	876	890	898	902	4

Budget Detail (continued)

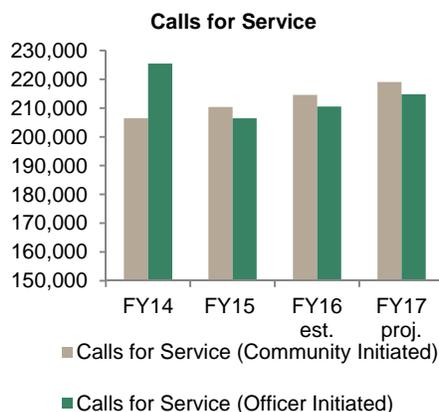
	ACTUALS	ACTUALS	ADOPTED	PROPOSED	CHANGE
DIRECT EXPENDITURES BY DIVISION	2013-14	2014-15	2015-16	2016-17	FY16 to FY17
Police Administrative Services	18,485,302	19,372,295	18,898,851	20,210,382	6.9%
Police Chiefs Office	2,650,332	2,678,427	2,774,497	2,841,721	2.4%
Police Detective Division	18,743,505	18,182,781	19,153,427	19,846,493	3.6%
Police Field Operations	38,601,084	39,061,846	43,461,396	44,138,645	1.6%
Police Special Operations	9,270,357	9,401,322	9,297,788	9,540,848	2.6%
TOTAL	\$87,750,580	\$88,696,671	\$93,585,958	\$96,578,089	3.2%
DIRECT EXPENDITURES BY TYPE					
Personnel	50,378,209	50,767,246	54,690,643	54,844,783	0.3%
Employee Benefits	20,190,272	19,772,510	20,819,547	22,205,331	6.7%
Operating Expenditures	13,417,211	12,938,016	13,639,404	14,984,149	9.9%
Special Programs and Projects	3,062,120	3,017,671	3,145,463	3,347,509	6.4%
Capital Equipment	674,838	2,091,736	1,267,180	1,176,719	(7.1%)
Interfund Transfers	27,929	109,492	23,722	19,598	(17.4%)
TOTAL	\$87,750,580	\$88,696,671	\$93,585,958	\$96,578,089	3.2%

Key Initiatives

- Implement a body worn camera program by developing policies and procedures for the program and procure and implement a system with 100 cameras before expanding the program in future years. (*Safe, Vibrant & Healthy Community, Objective 1*)
- Enhance community policing efforts in each of the six Field Operations Division districts. These personnel will work with the community to address a variety of crime problems and quality-of-life issues. (*Safe, Vibrant & Healthy Community, Objective 1*)
- Engage the community in conversation to help bolster public trust by attending community meetings designed to provide the public with an opportunity to dialogue with law enforcement. The Chief's "Face to Face" series of community meetings held in December 2015 provided a setting for members of the public to discuss a number of topics with police personnel.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	2014-15	2015-16	2016-17
Total Traffic Collision - Injuries	3,928	4,346	4,389	4,432
Total Traffic Collision - Fatalities	35	34	34	33



June 6th Budget Work Session Questions and Answers

Police and Fire Salary Comparison

Council Member Cox asked the question: What the police starting salaries were ten years ago prior to the economic downturn compared to today's starting salaries?

The table below shows the minimum salaries for the Police Officer and Firefighter classifications for the current fiscal year and in FY06.

Position	2006 Minimum	2016 Minimum
Police Officer	\$ 32,167	\$ 34,282
First Class Police Officer	\$ 34,508	\$ 36,777
Master Police Officer	\$ 38,917	\$ 41,475
Senior Police Officer	\$ 39,831	\$ 42,450
Firefighter	\$ 30,285	\$ 32,674
First Class Firefighter	\$ 32,390	\$ 34,945
Senior Firefighter	\$ 34,788	\$ 37,532

Salary Range Adjustment History

The last formal full salary range adjustment based on market survey data was in 2008 (maximums were increased in 2013 and proposed to increase in 2017 to allow for merit increases for employees at the top of the range). These increases are consistent with the City's entire salary structure and are the basis for the current Compensation System Study project that will review Police Officer and Firefighter positions as well as the rest of the city's job classifications.

Attached is additional information on Police salary that was provided to Council previously.

Current Police Officer Pay Information

UPDATED April 2016

Below is information/data collected and analyzed since the initial information we provided in early March. Included is a summary graph of the results.

OBSERVATIONS

- Local/Metro market data collected through direct contact with towns/cities/municipalities.
 - Metro Markets – Greensboro, Durham, Winston-Salem
 - Local – Apex, Cary, Fuquay, Garner, Holly Springs, Morrisville, Wake Forest
- A variety of differences in data was revealed including;
 - Very few organizations mirrored our 4 levels of officers making it difficult for true comparisons.
 - Charlotte was not included as they have a single level with 13 steps making it difficult to compare with our 4 separate classifications.
- Data suggest we are slightly below market range minimums with the most significant at the Recruit/first level Police Officer classification.
- While our pay ranges compare favorably to the major markets surveyed, our overall ranges are slightly below the combined markets with the most significant difference being with the entry-level/recruit pay range compared to the local market data.
- The entry level pay range difference needs additional analysis as we use this level for true recruits with no experience or training whereas the local market towns/municipalities typically hire individuals with at least some Basic Law Enforcement Training (BLET). This potential difference warrants further analysis to determine if there is any impact on starting pay ranges.
- The City of Raleigh discretionary benefits are typically better than those in the surveyed cities/towns. This includes such things as uniform replacement, equipment and boot allowances, take home vehicle policies and our education bonus plan.

RECOMMENDATIONS

- Although the data shows our pay ranges are slightly lower to the combined and local market survey data, the results are not significant enough to take immediate action given;
 - The current pay system project currently underway will examine all jobs and pay rates to the appropriate markets making recommendations for any adjustments based on the data collected. The project is projected to make recommendations in Spring 2017.
 - While we conducted a local survey of pay ranges, further analysis needs to be done to understand any differences in how pay is administered recognizing that every organization considers multiple factors including such things as experience, qualifications, performance and longevity.
 - While the entry-level pay range has the most significant difference from the market survey, this level currently represents about 10% of the Police Officer classification.
 - We also need to consider our “Total Rewards” package which is inclusive of both pay and benefits when considering any changes to either pay or benefits

PREVIOUSLY SUPPLIED INFORMATION Distributed in Early March 2016

- 918 total Full Time employees in the department
- 480 sworn officers in Operations (52.3%)
- 4 categories of Police Officers in operations (and the pay range for each)
 - Police Officer \$34,282 - \$58,359
 - First Class Police Officer \$36,777 - \$61,276
 - Master Police Officer \$41,475 - \$64,340
 - Senior Police Officer \$42,450 - \$65,948
- 5% increases when promoted to next level (except Master to Sr. which is 2.5%)
- Current police officer pay highlights include;

Job	Number	% of Total	Avg Length of Service	Minimum of Pay Range	Average Salary	Avg. 2015 W-2 Earnings
Police Officer	40	8%	1 yr., 8 mos	\$34,282	\$36,363	\$37,840
First Class Officer	79	17%	3 yrs., 4 mos	\$36,777	\$40,189	\$40,496
Master Officer	86	18%	5 yrs., 1 mo	\$41,475	\$47,868	\$48,386
Senior Officer	275	57%	11 yrs., 6 mos	\$42,450	\$54,958	\$56,084

- Continue to rely heavily on academy classes for staffing needs (dramatically different than surrounding towns/municipalities who don't run academies and rely more on lateral entry/experienced hires.)
- RPD officers eligible for annual education bonus based on education level achieved (paid in lump sum each year in Dec)
 - Associates Degree \$660
 - Bachelors \$1,320
 - Masters \$1,320
- Turnover/Retention remains stable. Although increased slightly in 2015 still remains lower than national and state-wide averages for police.

Compensation System Study

- Examine pay levels and ranges compared to the relevant markets (surrounding cities/towns and those with whom we directly compete for officers)
- Analyze data for issues of internal/external equity and compression
- Develop recommendations based on analysis

June 6th Budget Work Session Questions and Answers

Police Attrition

Council Member Stephenson asked the question: What has been the annual attrition rate over the last 3-5 years for entry grade RPD officers?

The attached document shows the employee count as well as amount of turnover for each officer rank in years FY11 through FY16. Summary information about the data is detailed below.

- The overall turnover for the police officer level has been, and remains below national averages
- The data shows that there have been higher levels of turnover in the first level of police officer classification which includes recruits and the least experienced officers.
- The majority of turnover has been captured as “Personal Reasons” which is mostly due to “fit” – either not liking the position or being unable to complete the rigors of the Academy.
- While there have been officers leaving for other jurisdictions, it does not appear that this is at a significant rate.
- This data was retrieved from the Human Resources Information System (HRIS) and police department records.
 - Number of employees is a point in time view of the data during the fiscal year. Fluctuations in employee numbers between years is due to vacancy rates as well as changes to authorized position counts.

RALEIGH POLICE OFFICER ATTRITION DATA
FISCAL YEAR 2011 - FISCAL YEAR 2016

FY11 - JOB TITLE	Employees	Turnover	Turnover % of Employees in Job	Turnover % of Total Employees	Turnover Reasons
Police Officer Recruit	27	13	48%	3%	Personal Reasons (8), Failed Driving and Firearms (2), Academics (2), Return to Marine Corp (1)
Police Officer	52	2	4%	0%	Personal Reasons (1), & Overseas (1)
First Class Police Officer	77	2	3%	0%	Personal Reasons (2)
Master Police Officer	127	4	3%	1%	Personal Reasons (3), & Overseas Security Contract Job (1)
Senior Police Officer	209	4	2%	1%	Personal Reasons (3), & Overseas Security Contract Job (1)
TOTAL EMPLOYEES	492	25	5%	5%	

FY12 - JOB TITLE	Employees	Turnover	Turnover % of Employees in Job	Turnover % of Total Employees	Turnover Reasons
Police Officer Recruit	49	10	20%	2%	Personal Reasons (10)
Police Officer	34	4	12%	1%	Personal Reasons (3), NC Attorney Generals Office (1)
First Class Police Officer	79	3	4%	1%	Personal Reasons (2), & Apex Police Department (1)
Master Police Officer	123	7	6%	1%	Personal Reasons (4), Cary Police Department (1), Medical (1), & Overseas Employment-Security (1)
Senior Police Officer	238	8	3%	2%	Personal Reasons (3), SIBI and Other Civilian Employment (3), Medical (1), & Overseas Contractor (1)
TOTAL EMPLOYEES	523	32	6%	6%	

FY13 - JOB TITLE	Employees	Turnover	Turnover % of Employees in Job	Turnover % of Total Employees	Turnover Reasons
Police Officer*	76	23	30%	5%	Personal Reasons (20) & Other Employment-Burlington PD (1), Academics (1), Personal Driving (1)
First Class Police Officer	68	7	10%	1%	Personal Reasons (3), & Other Employment-Burlington PD (1), -DMV Enforcement, Real Estate, FBI (3)
Master Police Officer	119	4	3%	1%	Personal Reasons (3) & Employment-Financial Planning (1)
Senior Police Officer	219	2	1%	0%	Personal Conduct Violation (1), & Medical Disability Retirement (1)
TOTAL EMPLOYEES	482	36	7%	7%	

* For 2013 the Human Resource Information System combines the Police Recruit and Police Officer Job classifications

FY14 - JOB TITLE	Employees	Turnover	Turnover % of Employees in Job	Turnover % of Total Employees	Turnover Reasons
Police Officer Recruit	21	8	38%	2%	Personal Reasons (8)
Police Officer	56	4	7%	1%	Personal Reasons (3), Police Department -Newark, NJ (1)
First Class Police Officer	58	4	7%	1%	Personal Reasons (1), Police Department - Fairfax County (1), Other Employment (2)
Master Police Officer	122	3	2%	1%	Personal Reasons (1), Other Employment (2)
Senior Police Officer	236	4	2%	1%	Disability Retirement (1), Medical (1), Cary PD (1) Service (1)
TOTAL EMPLOYEES	493	23	5%	5%	

RALEIGH POLICE OFFICER ATTRITION DATA
FISCAL YEAR 2011 - FISCAL YEAR 2016

FY15 - JOB TITLE	Employees	Turnover	Turnover % of Employees in Job	Turnover % of Total Employees	Turnover Reasons
Police Officer Recruit	24	15	63%	3%	Personal Reasons (15)
Police Officer	35	3	9%	1%	Personal Reasons (3)
First Class Police Officer	65	2	3%	0%	Police Department - Chapel Hill (1), Personal Reasons (1)
Master Police Officer	105	6	6%	1%	Other Employment - Private Sector, DMV Investigations (3), Holly Springs PD (1), Personal Reasons (2)
Senior Police Officer	258	9	3%	2%	Personal Conduct /Criminal Law Violation (1), Personal Reasons (4), Other Employment - Investigator (1), Cary PD (3)
TOTAL EMPLOYEES	487	35	7%	7%	

FY16 - JOB TITLE (through 5/24/2016)	Employees	Turnover	Turnover % of Employees in Job	Turnover % of Total Employees	Turnover Reasons
Police Officer Recruit	38	15	39%	3%	Personal Reasons (12), Got Job w/UPS (1), Personal Injury (1), Wife New Job; Did Not Start Academy (1)
Police Officer	58	5	9%	1%	Personal Reasons (5)
First Class Police Officer	57	1	2%	0%	Police Department -Apex (1)
Master Police Officer	76	6	8%	1%	Relocation - Career Change, Teacher (1), Shoboygen, Wi. Police (1), Other Employment (1), Disability Retirement (1), Other Employment-East Hampton PD-CT (1), Security w/ESPN (1)
Senior Police Officer	263	9	3%	2%	Other Employment, PD - Holly Springs (2), Relocation, Disability (1), Personal Reasons (2), Personal Conduct/Criminal Law Violation (1), Other Employment-State of NC-Youth Mentoring (1), Other Employment, FBI (1), Retired (1).
TOTAL EMPLOYEES	492	36	7%	7%	

* Personal Reasons can include voluntary resignations, criminal violations, and personal conduct.

Officer reclassification is not a competitive process. Advancement to First Class Officer, Master Officer, Senior Officer, and Senior Detective occurs when an officer or detective meets the minimum requirements for advancement to the next level.

June 6th Budget Work Session

Questions and Answers

Parks Revolving Fund Questions

Council Member Branch asked the question: Barwell Road Comm Center shows 0% Change for 16-17, yet funding is down \$1,800. Is that a typo for the Proposed line item? Biltmore Hills Center show 21.9% increase while the Adopted 15-16 and the Proposed 16-17 show the same amount of \$67,000. Which amount is correct?

The FY17 Proposed Revolving Fund budget for Barwell Road is \$120,200. The percent change from FY16 to FY17 Proposed should show -1.5%.

The Biltmore Hills Center Revolving fund budget is \$67,000 for both FY16 and FY17 Proposed. The percent change should show 0%.

There were several formatting issues related to the table on G-8 and G-9 and the percentage change column. These issues have been corrected and a revised copy is attached.

Council Member Branch asked the question- Why is there a decrease in funding for Sanderford Road Park and Tarboro Road Park?

The Proposed FY17 budgets are relative to their Revolving Fund resources only. Revolving Fund budgets are a combination of revenue generated through annual program and rental fees estimated at each site plus unspent revenues rolled over from the previous fiscal year. The changes for Sanderford and Tarboro Road Parks result from additional expenditures in FY16 which reduced the unspent revenue that rolled in to FY17.

Funding for general park operations at Sanderford and Tarboro Road Parks are included in the Parks, Recreation, and Cultural Resources budget listed on page G-6.

Revolving Fund

Department Overview

The Revolving Fund consists of self-sustaining programs, primarily in the Parks, Recreation, and Cultural Resources Department. Programs include classes, workshops, and camps held at community centers and parks. Participant fees make up the majority of the revenues, and programs are expected to recover or exceed program costs. A portion of the fees collected are returned to the General Fund to support the overall PRCR budget.

The Revolving Fund includes a number of non-recreational programs and activities that are also expected to recover or exceed program costs through fees and/or contributions. Programs include classes offered by the Raleigh Television Network (RTN) and the Inspections training program. Other departments with programs in this fund receive contributions used to purchase community watch signs and to support special Police programs.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	PROPOSED	CHANGE
DIRECT EXPENDITURES	2013-14	2014-15	2015-16	2016-17	FY16 to FY17
Environmental Awards Program	8,528	10,010	9,500	9,500	0.0%
Public Affairs Ctv Equipment	70,672	51,366	448,000	424,000	(5.4%)
Appearance Commission	1,147	1,831	8,000	3,000	(62.5%)
Ral Historic District Loan Fund	0	0	23,610	200,000	747.1%
Inspections Training Program	3,150	1,321	1,400	1,400	0.0%
Citizen Involvement	3,310	5,283	30,000	30,000	0.0%
Community Watch Signs	834	3,341	4,940	4,940	0.0%
Police Donations	22,839	17,296	24,000	24,000	0.0%
Fire-Reg Resp Team #4 Revolving	37,658	59,955	300,000	300,000	0.0%
Fire-Usar Team Expd	117,957	104,976	176,381	162,403	(7.9%)
PR Program Fee Assistance	1,373	13,647	16,000	20,000	25.0%
Arts Commission	0	0	85,535	85,848	0.4%
Arts Office	0	9,423	0	3,015	
Fletcher Award Program	2,089	0	0	740	
Parks Donations	14,512	21,397	55,000	55,000	0.0%
Adventure Camps	40,214	35,584	90,315	64,200	(28.9%)
Anderson Point	21,345	23,758	45,000	45,000	0.0%
Aquatic Instruction Programs	372,898	380,162	496,700	496,600	(0.0%)
Community Center Equipment	185,727	111,863	463,600	515,600	11.2%
Athletics	205,518	197,173	257,000	210,000	(18.3%)
ESL Program	877	2,186	8,500	14,800	74.1%
General Recreation	172,247	63,880	0	0	
Golden Years	181,064	142,974	280,000	336,000	20.0%
Neighborhood Street Trees	10,958	28,647	60,000	35,000	(41.7%)
Parks & Rec Automation	334,940	266,729	264,790	318,645	20.3%
Parks & Rec Marketing	262,637	201,730	285,000	287,000	0.7%
Parks & Rec Sports Consortium	43,809	38,719	79,000	79,000	0.0%
Abbotts Creek Center	0	0	80,000	97,500	21.9%
Barwell Road Comm Center	64,224	64,868	122,000	120,200	(1.5%)
Biltmore Hills Center	36,120	35,009	67,000	67,000	0.0%
Borden Building	22,559	24,531	45,000	91,000	102.2%
Brier Creek Comm Center	123,159	93,807	190,000	170,000	(10.5%)
Camp Ranoca	165,067	134,839	140,000	3,001	(97.9%)
Carolina Pines Center	39,979	32,296	76,000	80,000	5.3%
Chavis Center	51,684	40,562	60,000	63,000	5.0%
Courtney Johnson Center	8,703	17,736	30,000	34,500	15.0%
Green Road Center	143,990	125,867	223,500	209,000	(6.5%)
Greyston Rec Center	95,640	96,703	135,000	110,000	(18.5%)
Halifax Center	1,106	25,570	37,590	67,250	78.9%
Hill Street Neighborhood Center	1,940	1,823	10,380	13,100	26.2%
Durant Nature Preserve	0	970	40,500	59,000	45.7%
Jaycee Center	113,038	100,916	142,500	123,500	(13.3%)
Lake Johnson Nature Center	19,463	12,283	39,500	74,600	88.9%
Lake Lynn Center	137,259	83,422	163,000	123,900	(24.0%)
Lake Wheeler	9,417	11,253	47,500	33,500	(29.5%)

Budget Detail (continued)

	ACTUALS	ACTUALS	ADOPTED	PROPOSED	CHANGE
DIRECT EXPENDITURES	2013-14	2014-15	2015-16	2016-17	FY16 to FY17
Laurel Hills Center	101,452	98,712	206,000	205,000	(0.5%)
Lions Park	14,259	24,548	45,000	21,700	(51.8%)
Marsh Creek Center	90,164	99,614	121,700	140,500	15.4%
Method Center	49,300	40,541	84,500	81,000	(4.1%)
Millbrook Center	75,716	72,746	107,000	125,000	16.8%
Mordecai Park	74,567	78,608	165,000	212,000	28.5%
Nature Camp	19,907	6,935	42,000	47,000	11.9%
Optimist Center	74,155	62,312	84,000	77,500	(7.7%)
Peach Road Community Center	5,517	8,047	26,000	24,200	(6.9%)
Pullen Amusement	84,554	111,982	200,000	279,000	39.5%
Pullen Art Center	223,510	216,783	252,000	236,000	(6.3%)
Pullen Community Center	57,522	63,228	98,000	89,700	(8.5%)
Raleigh City Museum	15,762	33,026	97,000	95,000	(2.1%)
Ralph Campbell Center	4,652	7,349	8,500	7,000	(17.6%)
Roberts Park	24,301	23,668	27,650	24,000	(13.2%)
Sanderford Road Center	5,461	18,358	37,200	30,100	(19.1%)
Sertoma Arts Center	163,911	200,552	255,830	215,000	(16.0%)
Specialized Recreation Service	109,745	143,156	288,300	347,500	20.5%
Tarboro Road Center	32,090	15,509	33,000	30,000	(9.1%)
Top Greene Center	6,194	27,870	30,000	30,000	0.0%
Walnut Creek Wetland Center	6,176	8,489	49,800	60,200	20.9%
Walnut Terrace	90	0	6,500	0	(100.0%)
Wilkerson Nature Preserve Park	0	692	9,000	16,000	77.8%
Worthdale Center	22,388	17,375	36,000	36,000	0.0%
Raleigh Youth Council	4,135	5,710	26,000	23,500	(9.6%)
Youth Programs	370,595	736,576	550,000	665,000	20.9%
Teen Programs	89,767	111,727	375,000	442,000	17.9%
Tennis	390,728	392,915	413,000	435,500	5.4%
Third Party Events	0	192	20,737	20,000	(3.6%)
Tucker Mansion	26,696	18,824	35,000	28,000	(20.0%)
Visual/Hearing Impaired	8,384	24,067	57,000	0	(100.0%)
TOTAL	\$ 5,301,348	\$5,365,818	\$ 8,948,458	\$ 9,309,142	4.0%

June 6th Budget Work Session Question and Answers

General Obligation Debt

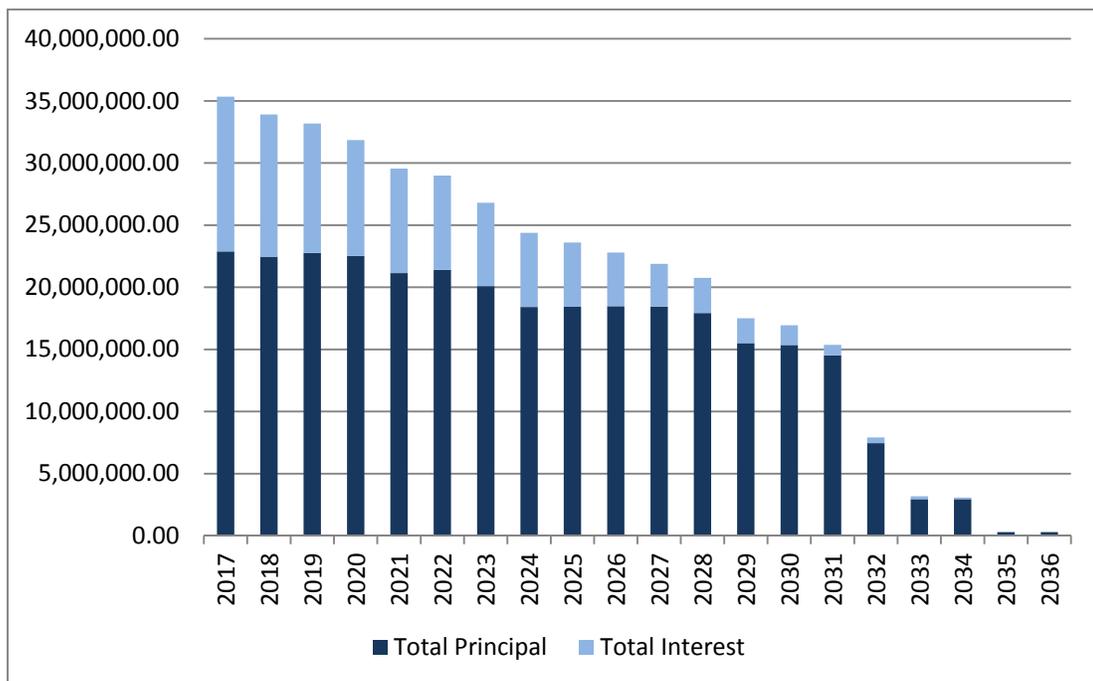
Can you provide us a chart of debt and where we stand with paying off the voter approved bonds?

A. GO Bonds Outstanding at 6/30/2016 (Unaudited):

Bonds Outstanding - Allocated by Bond Order Purpose*	Total
Streets/Transportation	\$ 110,879,703
Parks & Rec	148,414,968
Housing	35,105,000
Fire Facilities	7,766,133
Municipal Facilities	853,401
Land Acquisition	1,240,795
Total	\$ 304,260,000

* Does not include Revenue Bonds, Limited Obligation Bonds, Installment Financing Agreements or other debt. Only voter approved GO Bond debt.

B. Below are the annual Principal & Interest Payments on all outstanding voter approved GO Bonds. Currently issued GO Bonds will pay off in FY2036.



- C. As additional information, below is a listing of all voter approved Referendums from last 20 years. These Referendums authorize the City to issue new GO Bonds for specific purposes. All of these bonds have been issued with exception of those noted in D. below.

<u>Referendum Date</u>	<u>Stated Bond Order Purpose</u>	<u>Total Authorized By Voter Approval</u>
April 4, 1995	Parks & Rec	\$27,790,000
	Water	\$11,120,000
	Sanitary Sewer	\$6,880,000
May 5, 1998	Streets/Transportation	\$50,000,000
November 7, 2000	Parks & Rec	\$16,000,000
	Streets/Transportation	\$45,000,000
	Housing	\$14,000,000
October 7, 2003	Parks & Rec	\$47,250,000
October 11, 2005	Streets/Transportation	\$60,000,000
	Housing	\$20,000,000
October 9, 2007	Parks & Rec	\$88,600,000
October 11, 2011	Streets/Transportation	\$40,000,000
	Housing	\$16,000,000
October 8, 2013	Streets/Transportation	\$75,000,000
November 4, 2014	Parks & Rec	\$91,775,000

- D. As additional information, below is a listing of voter approved GO Bonds which the City is authorized to issue, but has not yet issued as of 6/30/2016:

<u>Referendum Date</u>	<u>Stated Bond Order Purpose</u>	<u>GO Bonds Authorized But Not Yet Issued at 6/30/16</u>
October 11, 2011	Streets/Transportation	\$20,000,000
October 8, 2013	Streets/Transportation	\$75,000,000
November 4, 2014	Parks & Rec	<u>\$71,775,000</u>
		\$166,775,000

- E. Of Note: As GO Bonds are issued, the proceeds must be spent for purpose specified in each respective Bond Order (i.e., Housing Bonds to be spent on Housing projects; Parks & Rec Bonds to be spent on Parks & Rec projects; etc.)

Finance Department staff have compiled this information. Should Council Members have additional questions related to the City's debt capacity or debt management, please feel free to contact Perry James, Chief Financial Officer, at 919-996-4930.